

# BOARD OF HEALTH



**Public Health**  
Prevent. Promote. Protect.

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**Canton City Health District**

**Monday, July 23, 2018**  
**@ 12:00pm**



**Public Health**  
Prevent. Promote. Protect.

**Canton City Health District**

**Board of Health Meeting**  
Monday, July 23, 2018 @ 12:00pm – Board Room  
**Agenda**

1. Call to Order and Roll Call
2. Approve June 25, 2018 Board of Health Meeting Minutes
3. Approve List of Bills: \$683,178.55
4. Approve Personnel:
  - a. Appointment of Recycling Center Manager (R3)
  - b. Appointment of Director of Environmental Health (R7 or R8)
  - c. Approval of Outside Employment for Courtney Grossman
5. Approve Resolutions:
  - a. 2018-06: Amendment of Section 207.18 of the Canton City Health Code
  - b. 2018-07: Addition of Section 205.10 of the Canton City Health Code
  - c. 2018-08 Abatement of Public Nuisances RESOLUTION
6. Approve Recommendations of the Hearing Officer for July 23, 2018
7. Approve Medical Director Contract for 09/01/2018 – 12/31/2018
8. Approve FY2019 Women, Infants, and Children (WIC) Grant Application and Initial Budget in the Amount of \$1,333,988.00 (Grant period runs from 10/1/2018 to 09/30/2019) With the Following Sub-grantees for this Grant Cycle:
  - a. Alliance City Health Department Contract in the Amount of \$114,337.00
  - b. Massillon City Health Department Contract in the Amount of \$134,520.00
  - c. Stark County Health Department Contract in the Amount of \$366,468.00
9. Approve the FY19 Ohio Equity Institute (OEI) Grant Application and Initial Budget in the Amount of \$212,484.00 with a Grant Period of October 1, 2018 through September 30, 2019
10. Authorize an Agreement with Stark Social Workers Network Effective as of July 1, 2018 for Employment of a Community Health Worker to Perform Care Coordination Services for Pregnant Women, Women of Childbearing Age and Adults with Chronic Disease using the Care Coordination Systems Pathways HUB Connect at an Amount not to Exceed \$25,000.00
11. Approve Travel Authorization
  - a. Sam Norman, APC Engineer, for Travel from 08/21/2018 to 08/22/2018, Oil and Gas Emissions and Regulations in Columbus, Ohio at a Cost not to Exceed \$264.50 (2331)
  - b. Jennifer Hayden, Breastfeeding Coordinator, for Travel from 08/29/2018 to 08/30/2018, State WIC Breastfeeding Conference in Columbus, Ohio at a Cost not to Exceed \$235.58 (2316)
  - c. Jessica Imhoff, WIC Peer Helper, for Travel from 08/29/2018 to 08/30/2018, State WIC Breastfeeding Conference in Columbus, Ohio at a Cost not to Exceed \$235.58 (2316)
  - d. Sarah Milini, WIC Peer Helper, for Travel from 08/29/2018 to 08/30/2018, State WIC Breastfeeding Conference in Columbus, Ohio at a Cost not to Exceed \$235.58 (2316)

**Board of Health Agenda**

**Monday, July 23, 2018**

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12. Acceptance of Reports

- a. Medical Director
- b. Nursing/WIC
- c. Laboratory
- d. OPHI/Surveillance
- e. THRIVE
- f. Environmental Health
- g. Air Pollution Control
- h. Vital Statistics
- i. Fiscal
- j. Health Commissioner
- k. Accreditation Team
- l. Quality Improvement

13. Other Business

14. Next Meeting: Monday, August 27, 2018 at 12:00pm

15. Adjournment



**Public Health**  
Prevent. Promote. Protect.

Canton City Health District

**Board of Health Meeting**  
Monday, June 25, 2018 @ 12:00 PM – Board Room  
**Minutes**

**Call to Order and Roll Call**

Dr. Hickman called to order the regular meeting of the Board of Health of the Canton City Health Department on Monday, June 25, 2018 at 12:02 PM with a quorum present.

Dr. Hickman, Mr. Wyatt, Dr. Fiorentino, Dr. Lakritz and Mayor Bernabei were present. Also present were James Adams, Christi Allen and Robert Knight.

**Approve May 21, 2018 Board of Health Meeting Minutes**

Mr. Wyatt moved and Dr. Fiorentino seconded a motion to approve the May 21, 2018 Board of Health meeting minutes. Motion passed unanimously.

**Approve Amended February 26, 2018 Board of Health Meeting Minutes**

Mr. Wyatt moved and Dr. Fiorentino seconded a motion to approve the amended February 26, 2018 Board of Health meeting minutes. Motion passed unanimously.

**Approve List of Bills - \$382,190.87**

Dr. Fiorentino moved and Mr. Wyatt seconded a motion to approve the list of bills totaling \$382,190.87. Motion passed unanimously.

**Approve Personnel**

**a. Tuition Reimbursement for Colton Masters, Staff Sanitarian II (R5), for \$400.00 (In accordance with Provision 207.13 of the Canton City Health Code)**

Mr. Wyatt moved and Dr. Fiorentino seconded a motion to approve a tuition reimbursement for Colton Masters, Staff Sanitarian II (R5), in the amount of \$400.00 in accordance with the Canton City Health Code 207.13. Motion passed unanimously.

**b. Probationary Period Ending for Calsandra Marinchick, Pathways Community HUB Coordinator (R4), Effective June 26, 2018**

Dr. Fiorentino moved and Mr. Wyatt seconded a motion to approve the probationary period ending for Calsandra Marinchick, Pathways Community HUB Coordinator (R4), with half a step increase of \$825.00 to a salary of \$40,872.00 effective June 26, 2018. Motion passed unanimously.

**c. Exceptional Appointment of Nathan Sobczak from Part-time APC Technical Assistant (PT3) to Full-time APC Engineering Technician (R5)**

Mr. Wyatt moved and Dr. Fiorentino seconded a motion to approve the exceptional appointment of Nathan Sobczak from part-time APC Technical Assistant (PT3) to full-time APC Engineering Technician (R5) at \$43,419.00 with a ½ step pay increase to \$44,441.00 after a 90-day satisfactory probationary period with a start date of June 26, 2018. Salary to come out of the APC funds (2331). Motion passed unanimously.

Dr. Lakritz arrived at this time, 12:08 PM

**d. Appointment of Part-Time Public Health Technicians – EH/OPHI (PT11)**

Mr. Wyatt moved and Dr. Fiorentino seconded a motion to appoint Dennis Miller as a part-time Public Health Technician (PT11) at \$9.52 an hour with no 90-day probationary period with a start date of June 26, 2018 to work up to 13 weeks at an average of 30 hours a week. The salary to come out of Environmental Health general fund (1001 307001). Motion passed unanimously.

## **Board of Health Minutes**

**June 25, 2018**

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### **e. Probationary Period Ending for Nejla Shaheen, Staff Sanitarian I (R4), Retroactive to April 1, 2018**

Mr. Wyatt moved and Dr. Fiorentino seconded Motion to approve the probationary period ending for Nejla Shaheen, Staff Sanitarian I (R4), with half a step increase of \$825.00 to a salary of \$40,872.00 retroactive to April 1, 2018. Motion passed unanimously.

### **Approve Recommendations of the Hearing Officer for June 25, 2018**

Dr. Fiorentino moved and Mr. Wyatt seconded a motion to approve the recommendations of the hearing officer for the June 25, 2018 hearings. Motion passed unanimously.

### **Approve Resolutions:**

#### **a. 2018-06: Amendment of Section 207.18 of the Canton City Health Code**

Mr. Wyatt moved and Dr. Fiorentino seconded a motion to table approval of this resolution until the July 23, 2018 Board of Health meeting. Motion passed unanimously.

#### **b. 2018-07: Addition of Section 205.10 of the Canton City Health Code**

Mr. Wyatt moved and Dr. Fiorentino seconded a motion to table approval of this resolution until the July 23, 2018 Board of Health meeting. Motion passed unanimously.

### **Review Strategic Plan 2020**

Dr. Fiorentino moved and Mr. Wyatt seconded a motion to accept the revisions to Strategic Plan 2020. Motion passed unanimously.

### **Authorize a Contract with LexisNexis for Database and Search Services for \$180.00 a Month for a Period of July 1, 2018 through June 30, 2019**

Dr. Lakritz moved and Dr. Fiorentino seconded a motion to authorize a contract with LexisNexis for database and search services for \$180.00 a month for a period of July 1, 2018 through June 30, 2019. Motion passed unanimously.

### **Approve the Purchase of Two (2) Vehicles**

#### **a. 2019 F-250 XL, 4x4 SD Regular Cab 8" Box for \$27,400.00**

#### **b. 2019 Ford Fusion for \$19,500.00**

Mr. Wyatt moved and Dr. Lakritz seconded a motion approve the purchase of the two (2) vehicles above. Motion passed unanimously.

### **Authorize a Contract with the Stark County Health Department for the FY2019 Public Health Emergency Preparedness (PHEP) Grant in the Amount of \$90,000.00 (Grant period runs from 07/01/2018 to 06/30/2019)**

Mr. Wyatt moved and Dr. Fiorentino seconded a motion to authorize a contract with the Stark County Health Department for the FY2019 Public Health Emergency Preparedness (PHEP) grant in the amount of \$90,000.00 with a grant period of July 1, 2018 through June 30, 2019. Motion passed unanimously.

### **Authorize an Agreement with the Sisters of Charity Foundation of Canton for an Award to the Health Department for \$13,500 from June 1, 2017 through August 31, 2018 to Support Continued Evaluation of the THRIVE effort**

Dr. Fiorentino moved and Mr. Wyatt seconded a motion to authorize an agreement with the Sisters of Charity Foundation for an award to the Health Department for \$13,500.00 from June 1, 2017 through August 31, 2018 to support the continued evaluation of the THRIVE effort. Motion passed unanimously.

**Approve an Addendum Agreement with Kent State University, College of Public Health for a Comprehensive Evaluation of the Canton/Stark THRIVE Project for \$13,500.00 for a Period of August 29, 2016 through September 30, 2018**

Dr. Fiorentino moved and Mr. Wyatt seconded a motion to approve an addendum agreement with Kent State University, College of Public Health for a comprehensive evaluation of the Canton/Stark THRIVE project for \$13,500.00 for a period of August 29, 2016 through September 30, 2018. Motion passed unanimously.

**Authorize an Agreement with the Sisters of Charity Foundation of Canton for an Award to the Health Department for \$150,668.00 from June 1, 2018 through May 31, 2020 to Support Continued Evaluation of the THRIVE effort and THRIVE Administrative Expenses Not Covered by Other Funding**

Mr. Wyatt moved and Dr. Lakritz seconded a motion to authorize an agreement with the Sisters of Charity Foundation for an award to the Health Department for \$150,668.00 from June 1, 2018 through May 31, 2020 to support continued evaluation of the THRIVE project and THRIVE administrative expenses not covered by other funding. Motion passed unanimously.

**Approve an Addendum Agreement with Kent State University, College of Public Health for a Comprehensive Evaluation of the Canton/Stark THRIVE Project for \$101,499.00 for a Period of June 1, 2018 through May 31, 2020**

Mr. Wyatt moved and Dr. Lakritz seconded a motion to approve an addendum agreement with Kent State University, College of Public Health for a comprehensive evaluation of the Canton/Stark THRIVE project for \$101,499.00 for a period of June 1, 2018 through May 31, 2020. Motion passed unanimously.

**Authorize Agreements for THRIVE Project Components from January 1, 2018 to December 31, 2019 with My Community Health Center for CenteringPregnancy at an Amount not to Exceed \$149,792.00**

Dr. Fiorentino moved and Mr. Wyatt seconded a motion to authorize agreements for THRIVE project components from January 1, 2018 to December 31, 2019 with My Community Health Center for CenteringPregnancy at an amount not to exceed \$149,792.00. Motion passed unanimously.

**Approve an Addendum to the FY18 WIC Agreement with Stark County Health Department to Increase the Amount from \$380,314.00 to \$390,576.17 (a \$10,262.17 Increase) for the Period from October 1, 2017 through September 30, 2018**

Mr. Wyatt moved and Dr. Lakritz seconded a motion to approve an addendum to the FY18 WIC agreement with Stark County Health Department to increase the amount from \$380,314.00 to \$390,576.17 (a \$10,262.17 increase) for the period from October 1, 2017 through September 30, 2018. Motion passed unanimously.

**Authorize Agreements to the Following Care Coordination Agencies Effective as of April 1, 2018 for Employment of Community Health Workers to Perform Care Coordination Services for Pregnant Women, Women of Childbearing Age and Adults with Chronic Disease using the Care Coordination Systems Pathways HUB Connect:**

- a. Access Health Stark County
- b. Alliance Family Health Center
- c. CommQuest Services
- d. My Community Health Center
- e. Stark County Department of Job & Family Services
- f. Stark County Health Department

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### g. Stark Metropolitan Housing Authority

### h. YWCA of Canton

Dr. Fiorentino moved and Mr. Wyatt seconded a motion to authorize agreements with the above care coordination agencies effective as of April 1, 2018 for employment of community health workers to perform care coordination services for pregnant women, women of childbearing age and adults with chronic disease using the care coordination systems Pathways HUB Connect. Motion passed unanimously.

### **Approve the FY19 Dental Sealant Grant Application and Initial Budget in the Amount of \$57,988.00 with a Grant Period of January 1, 2019 through December 31, 2019**

Mr. Wyatt moved and Dr. Lakritz seconded a motion to approve the FY19 dental sealant grant application and initial budget in the amount of \$57,988.00. Motion passed unanimously.

### **Approve Travel Authorization**

- a. Carl Safreed, APC Engineer, for Travel from 07/25/2018 to 07/26/2018, Environmental Permitting in Ohio in Columbus, OH at a Cost not to Exceed \$175.05 (2331)
- b. Ron Jones, APC Engineer, for Travel from 07/25/2018 to 07/26/2018, Environmental Permitting in Ohio in Columbus, OH at a Cost not to Exceed \$370.50 (2331)
- c. Nate Sobczak, Technical Assistant, for Travel from 07/16/2018 to 07/18/2018, APTI 455 Inspection of Gas Control Devises and Selected Industries in Columbus, Ohio at a Cost not to Exceed \$430.00 (2331)
- d. Sam Norman, APC Engineer, for Travel from 07/16/2018 to 07/18/2018, APTI 455 Inspection of Gas Control Devises and Selected Industries in Columbus, Ohio at a Cost not to Exceed \$430.00 (2331)
- e. David Hampton, APC Engineer, for Travel from 07/16/2018 to 07/18/2018, APTI 455 Inspection of Gas Control Devises and Selected Industries in Columbus, Ohio at a Cost not to Exceed \$430.00 (2331)
- f. Amanda Morningstar, Nurse Practitioner, for Travel from 08/26/2018 to 08/30/2018, 2018 National STD Prevention Conference in Washington, DC at a Cost not to Exceed \$1,690.05 (2315)
- g. Annie Butusov, Epidemiologist I, for Travel from 06/13/2018 to 06/15/2018, OEI Technical Assistance, Face to Face Meeting in Pickerington, OH at a Cost Not to Exceed \$378.48 (2314)  
***Approved \$232.24 at the May Board meeting – an additional \$146.24***
- h. Dawn Miller, THRIVE Project Manager, for Travel from 06/13/2018 to 06/15/2018, OEI Technical Assistance, Face to Face Meeting in Pickerington, OH at a Cost Not to Exceed \$378.48 (2314)  
***Approved \$232.24 at the May Board meeting – an additional \$146.24***

Mr. Wyatt moved and Dr. Lakritz seconded a motion to approve the above travel. Motion passed unanimously.

### **Acceptance of Division Reports**

- a. Medical Director – Diane Thompson reported to the board that Dr. Elias is hoping to present a statement to them soon regarding indoor vaping. Dr. Elias believes that the board's stance should be that smoke free also means vape free.
- b. Nursing/WIC – Diane Thompson reported that National HIV Testing Day will be on June 27 and that the division will be providing testing.

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She also reported that the 1-year anniversary for SWAP is this coming Friday and that they had recently received an Amazon Wish-list donation.

Laura Roach reported that a farmer's market with WIC contracted farmers will take place the same day as the July board meeting. She also reported that WIC's voucher redemption is slightly under the statewide rate but that she hopes to exceed that.

- c. Laboratory – Krys Henning reported that there have been outbreaks of Legionella at some local nursing homes and hotels and that the lab is performing surveillance testing.
- d. OPHI/Surveillance – James Adams reported to the board that Ohio Department of Health recently declared an outbreak of Hepatitis A with more than 9 cases statewide. The department has ordered additional vaccines to be made available to people without insurance.
- e. THRIVE – Dawn Miller reported that the Home Visiting council met recently and plans to meet at least quarterly. She reported that one result of the meeting is that visitors want more training, including self-defense training.

She additionally reported that there are several levels of evaluation currently occurring on the THRIVE project and that some of the funders have requested more information. The Kent State evaluation

- f. Environmental Health – Mr. Adams reported that there were a total of 13 applications for the EH Director job posting and that we can expect to have a list from Civil Service in about two weeks.
- g. Air Pollution Control – Terri Dzienis reported that another Notice of Violation was sent to Republic Steel and that Ohio EPA will be issuing Findings and Orders soon.
- h. Vital Statistics – Robert Knight reported that web site ordering is now working.
- i. Fiscal Officer – Nothing additional to report
- j. Health Commissioner – Mr. Adams told the board that he will be leaving soon to attend the NACCHO Annual Conference in New Orleans.
- k. Accreditation – Rob Knight reported to the board that the department will be implementing a regular review, by the leadership team, of board actions and opinions, as required by PHAB.

Dr. Lakritz said that she believes antibiotic resistance is a topic that should be raised and that she would like to explore additional avenues for distribution of Hepatitis A vaccines and how to remove barriers for the community to receive the vaccine.

- l. Quality Improvement – Terri Dzienis reported that the QI committee is now beginning to implement the solutions proposed during the phone answering project.

Mr. Wyatt moved and Dr. Fiorentino seconded a motion to accept the division reports. Motion passed unanimously.

Dr. Lakritz left at this time, 1:34 PM

**Board of Health Minutes**

**June 25, 2018**

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**Other Business**

No other business was discussed

**Announcement of Next Meeting: Monday, July 23, 2018 at 12:00 PM**

The next regular scheduled meeting of the Board of Health of the Canton City Health District will be on Monday, July 23, 2018 at 12:00 PM.

**Adjourn**

The meeting adjourned at 1:34 PM.

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President of the Board of Health

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Secretary to the Board of Health

\_\_\_\_\_  
Date of Approval

DRAFT



# Accounts Payable by G/L Distribution Report

G/L Date Range 06/21/18 - 07/18/18

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount	
<b>Fund 1001 - General Operating</b>											
Department <b>301001 - Health - Administration</b>											
Account <b>705.05 - Professional Services Computer Access Line Fees</b>											
51874 - VERIZON WIRELESS	9809875270	Monthly hot spot fee for CCHD (Jan-June 2018)	Paid by Check		06/26/2018	07/18/2018	07/13/2018		07/13/2018	40.17	
										# 636461	
Account <b>705.05 - Professional Services Computer Access Line Fees</b> Totals										Invoice Transactions 1	<u>40.17</u>
Account <b>705.06 - Professional Services Other Professional Services</b>											
51568 - THE KARCHER GROUP INC	35812	Domain registry and DNS hosting	Edit		05/24/2018	07/12/2018	07/12/2018			480.00	
50919 - HERITAGE CREMATION SOCIETY	J. Kennehan Indi	Indigent Cremation for James Kennehan, DOD: 06/29/2018	Edit		07/10/2018	07/18/2018	07/18/2018			495.00	
Account <b>705.06 - Professional Services Other Professional Services</b> Totals										Invoice Transactions 2	<u>975.00</u>
Account <b>705.14 - Professional Services Maintenance Contracts</b>											
27986 - R & G JANITORIAL, INC.	3003	Cleaning of CCHD office building - 2018	Paid by Check		06/30/2018	07/10/2018	07/16/2018		07/16/2018	1,900.00	
										# 636496	
Account <b>705.14 - Professional Services Maintenance Contracts</b> Totals										Invoice Transactions 1	<u>1,900.00</u>
Account <b>706.18 - Contract Service Car Wash</b>											
1597 - RED CARPET CAR WASH	Jun18 Car Wash	Cleaning of CCHD Vehicles, as needed in 2018	Edit		06/30/2018	07/18/2018	07/18/2018			8.50	
Account <b>706.18 - Contract Service Car Wash</b> Totals										Invoice Transactions 1	<u>8.50</u>
Account <b>734.10 - Supplies Postage</b>											
34429 - US POSTAL SERVICE	4-18 VS, 5-18 VS	6-18 VS Postage for Vital Statistics/Admin	Paid by Check		07/10/2018	07/10/2018	07/17/2018		07/17/2018	429.46	
										# 636544	
Account <b>734.10 - Supplies Postage</b> Totals										Invoice Transactions 1	<u>429.46</u>
Account <b>734.11 - Supplies Miscellaneous Office Supplies</b>											
51852 - IPRINT TECHNOLOGIES	544404	Printer cartridges, as needed in 2018	Edit		06/21/2018	07/18/2018	07/18/2018			54.00	
Account <b>734.11 - Supplies Miscellaneous Office Supplies</b> Totals										Invoice Transactions 1	<u>54.00</u>
Account <b>734.12 - Supplies Outside Printing</b>											
19650 - DOCUMENT CONCEPTS INC.	0095579	CCHD Envelopes with Return Address Listed	Edit		07/13/2018	07/18/2018	07/18/2018			130.00	
Account <b>734.12 - Supplies Outside Printing</b> Totals										Invoice Transactions 1	<u>130.00</u>
Account <b>747.14 - Refunds, Claims and Reimbursements Reimbursements</b>											
1364 - OHIO DIVISION OF REAL ESTATE	Jun18 BurialPerm	Burial Permits Reimbursements for 2018	Paid by Check		07/02/2018	07/02/2018	07/13/2018		07/13/2018	267.50	
										# 636443	
Account <b>747.14 - Refunds, Claims and Reimbursements Reimbursements</b> Totals										Invoice Transactions 1	<u>267.50</u>
Account <b>776.13 - Membership dues &amp; Fees Membership Dues and Fees</b>											
42453 - JESSICA BOLEY	License Fee	Pro Licensure Fee (2018-2019) & Dietitian License (2018)	Paid by Check		07/10/2018	07/10/2018	07/12/2018		07/12/2018	60.00	
										# 636340	



# Accounts Payable by G/L Distribution Report

G/L Date Range 06/21/18 - 07/18/18

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
<b>Fund 1001 - General Operating</b>										
Department <b>301001 - Health - Administration</b>										
Account <b>776.13 - Membership dues &amp; Fees Membership Dues and Fees</b>										
2886 - JANET R. FRANK	Dietitian Licens	Pro Licensure Fee (2018-2019) & Dietitian License (2018)	Paid by Check # 636356		07/10/2018	07/10/2018	07/12/2018		07/12/2018	183.50
35226 - KATHRYN PITCHER	Dietitian Lic Re	Pro Licensure Fee (2018-2019) & Dietitian License (2018)	Paid by Check # 636532		07/12/2018	07/12/2018	07/17/2018		07/17/2018	183.50
34370 - LAURA ROACH	Reimb License	Pro Licensure Fee (2018-2019) & Dietitian License (2018)	Paid by Check # 636534		07/12/2018	07/12/2018	07/17/2018		07/17/2018	60.00
							Account <b>776.13 - Membership dues &amp; Fees Membership Dues and Fees</b> Totals		Invoice Transactions 4	<u>\$487.00</u>
							Department <b>301001 - Health - Administration</b> Totals		Invoice Transactions 13	<u>\$4,291.63</u>
Department <b>303001 - Nurses</b>										
Account <b>705.06 - Professional Services Other Professional Services</b>										
51158 - JON ELIAS M D	Jun18 Med. Direc	Medical Director services and travel expenses	Paid by Check # 636428		07/01/2018	07/10/2018	07/13/2018		07/13/2018	1,000.00
43145 - TELELANGUAGE	TL98297	Interpretation services, as needed in 2018	Edit		07/10/2018	08/09/2018	07/18/2018			22.10
							Account <b>705.06 - Professional Services Other Professional Services</b> Totals		Invoice Transactions 2	<u>\$1,022.10</u>
Account <b>713.13 - Utilities Telephone</b>										
177 - AT&T	330 454766406	Service for 2nd fax line - 2018	Paid by Check # 635742		06/16/2018	07/05/2018	06/26/2018		06/26/2018	22.91
177 - AT&T	330 454 7664 06	Service for 2nd Fax Line in Nursing	Paid by Check # 635743		06/16/2018	07/05/2018	06/26/2018		06/26/2018	18.13
							Account <b>713.13 - Utilities Telephone</b> Totals		Invoice Transactions 2	<u>\$41.04</u>
Account <b>734.11 - Supplies Miscellaneous Office Supplies</b>										
43051 - SYNCB/AMAZON	Admin/N Supplies	60457 8781 027661 4	Edit		07/10/2018	07/18/2018	07/18/2018			146.75
							Account <b>734.11 - Supplies Miscellaneous Office Supplies</b> Totals		Invoice Transactions 1	<u>\$146.75</u>
							Department <b>303001 - Nurses</b> Totals		Invoice Transactions 5	<u>\$1,209.89</u>
Department <b>304001 - Lab</b>										
Account <b>705.06 - Professional Services Other Professional Services</b>										
51234 - HUNT OPTICS & IMAGING INC	2018-0235	Annual Cleaning/Inspection on Lab Microscopes	Edit		06/26/2018	07/12/2018	07/12/2018			267.50
279 - BRECHBUHLER SCALES INC.	01071693	Annual Calibration of Lab Electronic Balance	Edit		05/10/2018	07/18/2018	07/18/2018			176.63
34284 - REAM & HAAGER LABORATORY	4309134, 4308891	4309328, 4309382, 4309764, 4309980, 4310003, 4310080	Edit		07/18/2018	07/18/2018	07/18/2018			289.00
51563 - STERICYCLE	1008424905	Infectious Waste Disposal, as needed in	Edit		05/30/2018	07/30/2018	07/18/2018			87.16



# Accounts Payable by G/L Distribution Report

G/L Date Range 06/21/18 - 07/18/18

		2018								
		Account <b>705.06 - Professional Services Other Professional Services</b>		Totals		Invoice Transactions		4	<u>\$820.29</u>	
Account <b>734.13 - Supplies Freight</b>										
2067 - WEBER SCIENTIFIC	788391	Lab supplies for non clinic programs, as needed in 2018	Edit	04/11/2018	05/11/2018	07/12/2018			15.12	
7835 - FISHER HEALTH CARE	066500 3	Laboratory supplies, as needed in 2018	Edit	06/23/2018	07/18/2018	07/18/2018			62.50	
24799 - IDEXX DISTRIBUTION INC	3033312548	Water Testing Supplies, as needed in 2018	Edit	05/28/2018	07/25/2018	07/18/2018			184.20	
				Account <b>734.13 - Supplies Freight</b>		Totals		Invoice Transactions	3	<u>\$261.82</u>
Account <b>734.58 - Supplies Miscellaneous Supplies</b>										
2067 - WEBER SCIENTIFIC	788391	Lab supplies for non clinic programs, as needed in 2018	Edit	04/11/2018	05/11/2018	07/12/2018			204.28	
7835 - FISHER HEALTH CARE	0665003	Laboratory Supplies, as needed in 2018	Edit	06/12/2018	07/18/2018	07/18/2018			102.80	
24799 - IDEXX DISTRIBUTION INC	3033312548	Water Testing Supplies, as needed in 2018	Edit	05/28/2018	07/25/2018	07/18/2018			5,606.78	
				Account <b>734.58 - Supplies Miscellaneous Supplies</b>		Totals		Invoice Transactions	3	<u>\$5,913.86</u>
Department <b>307001 - Environmental Health Administration</b>				Department <b>304001 - Lab</b>		Totals		Invoice Transactions	10	<u>\$6,995.97</u>
Account <b>772.20 - Travel Registration/Tuition</b>										
41531 - COLTON MASTERS	Tuition Reimb.	Tuition Reimbursement for 2018	Paid by Check # 636486	07/10/2018	07/10/2018	07/16/2018		07/16/2018	400.00	
				Account <b>772.20 - Travel Registration/Tuition</b>		Totals		Invoice Transactions	1	<u>\$400.00</u>
				Department <b>307001 - Environmental Health Administration</b>		Totals		Invoice Transactions	1	<u>\$400.00</u>
				Fund <b>1001 - General Operating</b>		Totals		Invoice Transactions	29	<u>\$12,897.49</u>



# Accounts Payable by G/L Distribution Report

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Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount	
Fund <b>2312 - V.D. - I03 Gonorhea (VD)</b>											
Department <b>301001 - Health - Administration</b>											
Account <b>705.06 - Professional Services Other Professional Services</b>											
186 - AULTMAN HOSPITAL	2018 Lab FTA's	099915682 9683 N	Edit		06/30/2018	07/18/2018	07/18/2018			59.00	
								Account <b>705.06 - Professional Services Other Professional Services</b> Totals		Invoice Transactions 1	\$59.00
								Department <b>301001 - Health - Administration</b> Totals		Invoice Transactions 1	\$59.00
								Fund <b>2312 - V.D. - I03 Gonorhea (VD)</b> Totals		Invoice Transactions 1	\$59.00



# Accounts Payable by G/L Distribution Report

G/L Date Range 06/21/18 - 07/18/18

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount	
<b>Fund 2313 - Local Health Dept Prev Support</b>											
Department <b>301001 - Health - Administration</b>											
Account <b>705.05 - Professional Services Computer Access Line Fees</b>											
177 - AT&T	6047652400	Dedicated number internet line (monthly fee)	Edit		07/05/2018	08/04/2018	07/18/2018			276.00	
									Account <b>705.05 - Professional Services Computer Access Line Fees</b> Totals	Invoice Transactions 1	<u>\$276.00</u>
Account <b>705.06 - Professional Services Other Professional Services</b>											
50079 - INSYNC HEALTHCARE SOLUTIONS, LLC	951815, ID 50474	EMR system maintenance fees	Paid by Check # 636485		07/01/2018	07/31/2018	07/16/2018		07/16/2018	94.00	
									Account <b>705.06 - Professional Services Other Professional Services</b> Totals	Invoice Transactions 1	<u>\$94.00</u>
									Department <b>301001 - Health - Administration</b> Totals	Invoice Transactions 2	<u>\$370.00</u>
									Fund <b>2313 - Local Health Dept Prev Support</b> Totals	Invoice Transactions 2	<u>\$370.00</u>



# Accounts Payable by G/L Distribution Report

G/L Date Range 06/21/18 - 07/18/18

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount	
Fund <b>2314 - Family Health (476)</b>											
Department <b>301001 - Health - Administration</b>											
Account <b>705.05 - Professional Services Computer Access Line Fees</b>											
51468 - SPECTRUM BUSINESS	312559704070518	Telephone and internet services for THRIVE program	Paid by Check # 636383		07/05/2018	07/24/2018	07/12/2018		07/12/2018	74.97	
									Account <b>705.05 - Professional Services Computer Access Line Fees</b> Totals	Invoice Transactions 1	\$74.97
Account <b>705.06 - Professional Services Other Professional Services</b>											
51325 - ACCESS HEALTH STARK COUNTY	THRIVE - CHW	Community Health Workers Program, THRIVE	Edit		06/28/2018	07/10/2018	07/10/2018			157,798.50	
51327 - EARLY CHILDHOOD RESOURCE CENTER	Fatherhood Coali	Fatherhood Coalition Program, THRIVE	Edit		06/28/2018	07/10/2018	07/10/2018			56,368.50	
51644 - MY COMMUNITY HEALTH CENTER	THRIVE Program	CenturingPregnancy Program, THRIVE	Edit		06/28/2018	07/10/2018	07/10/2018			74,896.00	
51644 - MY COMMUNITY HEALTH CENTER	THRIVE - CHW	Community Health Worker Program, THRIVE	Edit		06/28/2018	07/10/2018	07/10/2018			30,330.00	
51328 - STARK COUNTY JOB AND FAMILY SERVICES	THRIVE	Fatherhood Coalition Program	Edit		06/28/2018	07/10/2018	07/10/2018			30,251.50	
2762 - STARK METRO HOUSING AUTHORITY	THRIVE - CHW	Community Health Workers Program, THRIVE	Edit		06/28/2018	07/10/2018	07/10/2018			30,251.50	
38982 - YWCA OF CANTON	THRIVE - CHW	Community Health Workers Program, THRIVE	Paid by Check # 636511		06/28/2018	07/10/2018	07/16/2018		07/16/2018	30,330.00	
50540 - CLEO LUCAS	Jun18 + Travel	Community Outreach Coordinator Contract (FY18) - THRIVE	Paid by Check # 636527		07/05/2018	07/11/2018	* 07/17/2018		07/17/2018	1,020.77	
1800 - STARK COUNTY HEALTH DEPARTMENT	THRIVE CHW's	Community Health Workers Program, THRIVE	Edit		06/28/2018	07/11/2018	07/11/2018			76,140.00	
51326 - ALLIANCE FAMILY HEALTH CENTER INC	CP THRIVE Prog.	CenturingPregnancy Program, THRIVE	Edit		07/11/2018	07/12/2018	07/12/2018			29,398.50	
51326 - ALLIANCE FAMILY HEALTH CENTER INC	CHW THRIVE	Community Health Workers Program, THRIVE	Edit		07/11/2018	07/12/2018	07/12/2018			60,410.00	
51120 - COMMQUEST SERVICES INC	CHW - THRIVE	Community Health Workers Program, THRIVE	Edit		07/11/2018	07/12/2018	07/12/2018			30,330.00	
51325 - ACCESS HEALTH STARK COUNTY	2018-2	Certified Community Health Worker Training for THRIVE Program	Edit		07/13/2018	07/18/2018	07/18/2018			6,060.00	



# Accounts Payable by G/L Distribution Report

G/L Date Range 06/21/18 - 07/18/18

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount	
Fund <b>2314 - Family Health (476)</b>											
Department <b>301001 - Health - Administration</b>											
Account <b>705.06 - Professional Services Other Professional Services</b>											
4168 - KENT STATE UNIVERSITY	416371-16	Comprehensive Evaluation of the Stark/THRIVE Project	Edit		07/16/2018	07/18/2018	* 07/18/2018			4,983.79	
									Account <b>705.06 - Professional Services Other Professional Services</b> Totals	Invoice Transactions 14	\$618,569.06
Account <b>705.14 - Professional Services Maintenance Contracts</b>											
22899 - GRAPHIC ENTERPRISES	AR795355	Additional Contract Services on Copier, THRIVE Program	Edit		07/09/2018	07/18/2018	07/18/2018			95.00	
									Account <b>705.14 - Professional Services Maintenance Contracts</b> Totals	Invoice Transactions 1	\$95.00
Account <b>706.01 - Contract Service Contract Service - 2314 THRIVE</b>											
51325 - ACCESS HEALTH STARK COUNTY	Aug17-Apr18	Care Coordinating Services, MCO Outcome Payment	Paid by Check # 636285		06/28/2018	06/29/2018	07/11/2018		07/11/2018	4,530.00	
1800 - STARK COUNTY HEALTH DEPARTMENT	Aug17-Mar18	Care Coordinating Services, MCO Outcome Payment	Paid by Check # 636330		06/28/2018	06/29/2018	07/11/2018		07/11/2018	1,030.00	
38982 - YWCA OF CANTON	Aug17-Apr18	Care Coordinating Services, MCO Outcome Payment	Paid by Check # 636336		06/28/2018	06/29/2018	07/11/2018		07/11/2018	1,370.00	
									Account <b>706.01 - Contract Service Contract Service - 2314 THRIVE</b> Totals	Invoice Transactions 3	\$6,930.00
Account <b>734.11 - Supplies Miscellaneous Office Supplies</b>											
43051 - SYNCB/AMAZON	THRIVE-Supplies	60457 8781 027661 4	Edit		07/10/2018	07/18/2018	07/18/2018			30.60	
									Account <b>734.11 - Supplies Miscellaneous Office Supplies</b> Totals	Invoice Transactions 1	\$30.60
Account <b>747.14 - Refunds, Claims and Reimbursements Reimbursements</b>											
Access Health Stark County	1	Reimb. of credit balance for CCS License	Edit		07/13/2018	07/18/2018	07/18/2018			1,500.00	
									Account <b>747.14 - Refunds, Claims and Reimbursements Reimbursements</b> Totals	Invoice Transactions 1	\$1,500.00
Account <b>772.40 - Travel Meals, Lodging, Plane, etc.</b>											
41365 - ANNMARIE BUTUSOV	Travel Reimb.	OEI Tech. Asst, Face to Face Mtg, 6/14-6/15/18, Pickerington, OH	Paid by Check # 636059		06/27/2018	06/27/2018	07/05/2018		07/05/2018	232.24	
41365 - ANNMARIE BUTUSOV	Reimb. Travel	OEI Tech Asst, Face to Face Mtg, 6/13-6/15/18, Pickerington, OH	Paid by Check # 636059		06/27/2018	06/27/2018	07/05/2018		07/05/2018	88.82	



# Accounts Payable by G/L Distribution Report

G/L Date Range 06/21/18 - 07/18/18

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount	
Fund <b>2314 - Family Health (476)</b>											
Department <b>301001 - Health - Administration</b>											
Account <b>772.40 - Travel Meals, Lodging, Plane, etc.</b>											
50407 - DAWN L. MILLER		Travel Reimb. OEI Tech. Asst, Face to Face Mtg, 6/14-6/15/18, Pickerington, OH	Paid by Check # 636093		06/27/2018	06/27/2018	07/05/2018		07/05/2018	232.24	
50407 - DAWN L. MILLER		Travel Reimburs OEI Tech Asst, Face to Face Mtg, 6/13-6/15/18, Pickerington, OH	Paid by Check # 636093		06/27/2018	06/27/2018	07/05/2018		07/05/2018	94.92	
42850 - AMANDA ARCHER		Reimb Travel Annual Summer Program in Popul. Health, 6/17-6/22/18, Colum, OH	Paid by Check # 636120		06/29/2018	06/29/2018	07/06/2018		07/06/2018	856.68	
								Account <b>772.40 - Travel Meals, Lodging, Plane, etc.</b> Totals		Invoice Transactions 5	<u>\$1,504.90</u>
Account <b>772.60 - Travel Local Mtg/Display Accom/Supplies</b>											
42459 - MARC'S	083694	Supplies and food for community events and meetings	Edit		07/12/2018	07/18/2018	07/18/2018			20.74	
								Account <b>772.60 - Travel Local Mtg/Display Accom/Supplies</b> Totals		Invoice Transactions 1	<u>\$20.74</u>
Account <b>773.43 - Lease and Rental Payments Other Rentals</b>											
51594 - SCF DEVELOPMENT LTD	Jul-Dec18 Rent	Lease office space for THRIVE offices	Paid by Check # 636224		06/13/2018	06/27/2018	07/09/2018		07/09/2018	12,780.00	
								Account <b>773.43 - Lease and Rental Payments Other Rentals</b> Totals		Invoice Transactions 1	<u>\$12,780.00</u>
								Department <b>301001 - Health - Administration</b> Totals		Invoice Transactions 28	<u>\$641,505.27</u>
								Fund <b>2314 - Family Health (476)</b> Totals		Invoice Transactions 28	<u>\$641,505.27</u>



# Accounts Payable by G/L Distribution Report

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Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund <b>2315 - HTLV Antibody (Aids)</b>										
Department <b>301001 - Health - Administration</b>										
Account <b>772.40 - Travel Meals, Lodging, Plane, etc.</b>										
7335 - HUNTINGTON NATIONAL BANK	Acct Ending 7366	2018 STD Prevention Conf, A. Morningstar, 8/26-8/30/2018	Edit		07/03/2018	07/18/2018	07/18/2018			789.84
							Account <b>772.40 - Travel Meals, Lodging, Plane, etc.</b> Totals		Invoice Transactions 1	<u>\$789.84</u>
							Department <b>301001 - Health - Administration</b> Totals		Invoice Transactions 1	<u>\$789.84</u>
							Fund <b>2315 - HTLV Antibody (Aids)</b> Totals		Invoice Transactions 1	<u>\$789.84</u>



# Accounts Payable by G/L Distribution Report

G/L Date Range 06/21/18 - 07/18/18

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount	
Fund <b>2316 - WIC Supplemental Health - FY 77</b>											
Department <b>301001 - Health - Administration</b>											
Account <b>705.05 - Professional Services Computer Access Line Fees</b>											
51468 - SPECTRUM BUSINESS	3274388010710	Internet Fees for WIC	Paid by Check		07/10/2018	07/29/2018	* 07/17/2018		07/17/2018	124.99	
	18		# 636536								
Account <b>705.05 - Professional Services Computer Access Line Fees</b> Totals										Invoice Transactions 1	<u>\$124.99</u>
Account <b>713.13 - Utilities Telephone</b>											
51874 - VERIZON WIRELESS	9809675965	WIC Peer Helper Cell Phone, FY18	Paid by Check		06/23/2018	07/15/2018	* 07/13/2018		07/13/2018	54.85	
			# 636461								
Account <b>713.13 - Utilities Telephone</b> Totals										Invoice Transactions 1	<u>\$54.85</u>
Account <b>734.10 - Supplies Postage</b>											
34429 - US POSTAL SERVICE	4-18 WIC,	5-18 WIC, 6-18 WIC - Postage Costs	Paid by Check		07/10/2018	07/10/2018	* 07/17/2018		07/17/2018	446.20	
			# 636546								
Account <b>734.10 - Supplies Postage</b> Totals										Invoice Transactions 1	<u>\$446.20</u>
Account <b>734.11 - Supplies Miscellaneous Office Supplies</b>											
43051 - SYNCB/AMAZON	WIC - Supplies	60457 8781 027661 4	Edit		07/10/2018	07/18/2018	07/18/2018			996.70	
Account <b>734.11 - Supplies Miscellaneous Office Supplies</b> Totals										Invoice Transactions 1	<u>\$996.70</u>
Account <b>734.13 - Supplies Freight</b>											
52206 - MOUNTAIN WATCH PRESS	s1885271	Spriggles Motivational Books for Children, Health & Nutrition	Edit		07/03/2018	08/03/2018	07/12/2018			18.00	
Account <b>734.13 - Supplies Freight</b> Totals										Invoice Transactions 1	<u>\$18.00</u>
Account <b>734.58 - Supplies Miscellaneous Supplies</b>											
52203 - SCHOLASTIC INC.	17284200	At the Farmer's Market bilingual Book, WIC	Edit		06/15/2018	07/15/2018	07/02/2018			298.32	
52206 - MOUNTAIN WATCH PRESS	s1885271	Spriggles Motivational Books for Children, Health & Nutrition	Edit		07/03/2018	08/03/2018	07/12/2018			250.00	
24836 - MCKESSON MEDICAL - SURGICAL	29769479,	30294765	Edit		06/27/2018	07/27/2018	07/18/2018			339.82	
Account <b>734.58 - Supplies Miscellaneous Supplies</b> Totals										Invoice Transactions 3	<u>\$888.14</u>
Account <b>772.40 - Travel Meals, Lodging, Plane, etc.</b>											
40506 - KIMBERLY KOONS	Travel Reimb.	WIC Breastfeeding Training, 6/19/18 - 6/21/18, Columbus, OH	Paid by Check		06/27/2018	06/27/2018	07/05/2018		07/05/2018	357.74	
			# 636087								
Account <b>772.40 - Travel Meals, Lodging, Plane, etc.</b> Totals										Invoice Transactions 1	<u>\$357.74</u>
Department <b>301001 - Health - Administration</b> Totals										Invoice Transactions 9	<u>\$2,886.62</u>
Fund <b>2316 - WIC Supplemental Health - FY 77</b> Totals										Invoice Transactions 9	<u>\$2,886.62</u>



# Accounts Payable by G/L Distribution Report

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Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount	
<b>Fund 2318 - Local Aids Prevention</b>											
Department <b>301001 - Health - Administration</b>											
Account <b>705.05 - Professional Services Computer Access Line Fees</b>											
51874 - VERIZON WIRELESS	9809709401	Service for HIV Equipment, Computer Access Line Fee	Paid by Check # 636461		06/23/2018	07/15/2018	07/13/2018		07/13/2018	80.34	
									Invoice Transactions 1	<u>\$80.34</u>	
Account <b>705.06 - Professional Services Other Professional Services</b>											
50936 - RELX INC	1806060106	FY18 Database Services	Edit		06/30/2018	07/31/2018	07/18/2018			269.00	
									Invoice Transactions 1	<u>\$269.00</u>	
Account <b>705.40 - Professional Services Advertising/Sponsorship</b>											
51500 - ALPHA MEDIA LLC	IN-1180612025	Radio Spots and Advertisements - National HIV Testing Day	Edit		06/24/2018	07/18/2018	07/18/2018			340.00	
51702 - D. A. PETERSON INC	7147-1, 7148-1	Q92 Radio Spots, 5x/day for 7 days & 30 second FB video	Edit		06/30/2018	07/18/2018	07/18/2018			1,725.00	
50323 - LAMAR COMPANIES	109325169	Canton area billboard services for HIV Prevention	Edit		07/09/2018	08/08/2018	07/18/2018			1,850.00	
1902 - THE REPOSITORY	962504	Advertising for National HIV Testing Day & FB Campaign	Edit		07/01/2018	07/15/2018	07/18/2018			1,149.35	
									Invoice Transactions 4	<u>\$5,064.35</u>	
Account <b>706.36 - Contract Service Health Contract Grant Expend</b>											
85 - ALLIANCE CITY HEALTH DEPT	Jun18 HIV Grant	FY18 HIV Prevention Grant	Edit		07/06/2018	07/18/2018	07/18/2018			561.99	
1484 - PLANNED PARENTHOOD	Jun18 HIV Grant	FY18 HIV Prevention Grant	Edit		07/03/2018	07/18/2018	07/18/2018			1,815.72	
51998 - THE URSULINE CENTER	Jun18 HIV Grant	FY18 HIV Prevention Grant	Edit		07/03/2018	07/18/2018	07/18/2018			892.00	
									Invoice Transactions 3	<u>\$3,269.71</u>	
Account <b>713.13 - Utilities Telephone</b>											
51874 - VERIZON WIRELESS	9809700329	Cell phone service for DIS	Paid by Check # 636461		06/23/2018	07/15/2018	07/13/2018		07/13/2018	31.78	
									Invoice Transactions 1	<u>\$31.78</u>	
									Department <b>301001 - Health - Administration</b> Totals	Invoice Transactions 10	<u>\$8,715.18</u>
									Fund <b>2318 - Local Aids Prevention</b> Totals	Invoice Transactions 10	<u>\$8,715.18</u>



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Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
<b>Fund 2320 - Nursing Clinic Activity Fund</b>										
Department <b>303001 - Nurses</b>										
Account <b>734.58 - Supplies Miscellaneous Supplies</b>										
51591 - POINT DEFIANCE AIDS PROJECT	17793	SWAP - Needle Exchange Program Supplies	Edit		05/02/2018	07/12/2018	07/12/2018			949.26
							Account <b>734.58 - Supplies Miscellaneous Supplies</b> Totals		Invoice Transactions 1	<u>\$949.26</u>
							Department <b>303001 - Nurses</b> Totals		Invoice Transactions 1	<u>\$949.26</u>
Department <b>303002 - Travel Clinic</b>										
Account <b>734.58 - Supplies Miscellaneous Supplies</b>										
37432 - MERCK SHARP & DOHME CORP	7011690913,	7011690602	Paid by Check # 636487		05/21/2018	08/19/2018	07/16/2018		07/16/2018	4,399.77
24836 - MCKESSON MEDICAL - SURGICAL	30608510	Clinic Supplies	Edit		07/02/2018	08/01/2018	07/18/2018			242.43
							Account <b>734.58 - Supplies Miscellaneous Supplies</b> Totals		Invoice Transactions 2	<u>\$4,642.20</u>
							Department <b>303002 - Travel Clinic</b> Totals		Invoice Transactions 2	<u>\$4,642.20</u>
							Fund <b>2320 - Nursing Clinic Activity Fund</b> Totals		Invoice Transactions 3	<u>\$5,591.46</u>



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Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
<b>Fund 2321 - Immunization Action Grant</b>										
Department <b>301001 - Health - Administration</b>										
Account <b>706.36 - Contract Service Health Contract Grant Expend</b>										
1800 - STARK COUNTY HEALTH DEPARTMENT	May18 IAP Grant	FY17 IAP Grant Reimbursement	Paid by Check # 636227		06/12/2018	06/27/2018	07/09/2018		07/09/2018	600.00
1800 - STARK COUNTY HEALTH DEPARTMENT	Jun18 IAP Grant	FY17 IAP Grant Reimbursement	Edit		07/12/2018	07/18/2018	07/18/2018			1,300.00
							Account <b>706.36 - Contract Service Health Contract Grant Expend</b> Totals		Invoice Transactions 2	<u>\$1,900.00</u>
Account <b>734.10 - Supplies Postage</b>										
34429 - US POSTAL SERVICE	Jan-Ap18 Postage	Postage for FY17 IAP Grant	Paid by Check # 636548		07/10/2018	07/10/2018	07/17/2018		07/17/2018	91.35
							Account <b>734.10 - Supplies Postage</b> Totals		Invoice Transactions 1	<u>\$91.35</u>
							Department <b>301001 - Health - Administration</b> Totals		Invoice Transactions 3	<u>\$1,991.35</u>
							Fund <b>2321 - Immunization Action Grant</b> Totals		Invoice Transactions 3	<u>\$1,991.35</u>



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Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund <b>2323 - Personal Responsibility Ed Pr Fd</b>										
Department <b>301001 - Health - Administration</b>										
Account <b>705.05 - Professional Services Computer Access Line Fees</b>										
51874 - VERIZON WIRELESS	9809630628	iPad service, Jan-July 2018	Paid by Check # 636461		06/23/2018	07/15/2018	07/13/2018		07/13/2018	40.17
							Account <b>705.05 - Professional Services Computer Access Line Fees</b> Totals		Invoice Transactions 1	<u>\$40.17</u>
							Department <b>301001 - Health - Administration</b> Totals		Invoice Transactions 1	<u>\$40.17</u>
							Fund <b>2323 - Personal Responsibility Ed Pr Fd</b> Totals		Invoice Transactions 1	<u>\$40.17</u>



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Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount	
<b>Fund 2327 - Lead Assessment Fund</b>											
Department <b>301001 - Health - Administration</b>											
Account <b>705.06 - Professional Services Other Professional Services</b>											
50260 - ACCURATE ANALYTICAL TESTING	L120142	Dust & soil sample analysis for lead based paint testing	Edit		06/26/2018	07/18/2018	07/18/2018			36.00	
									Account <b>705.06 - Professional Services Other Professional Services</b> Totals	Invoice Transactions 1	<u>\$36.00</u>
Account <b>734.10 - Supplies Postage</b>											
34429 - US POSTAL SERVICE	Jan-Jun18 Postag	Postage for lead program, as needed in 2018	Paid by Check # 636545		07/10/2018	07/10/2018	07/17/2018		07/17/2018	80.50	
									Account <b>734.10 - Supplies Postage</b> Totals	Invoice Transactions 1	<u>\$80.50</u>
									Department <b>301001 - Health - Administration</b> Totals	Invoice Transactions 2	<u>\$116.50</u>
									Fund <b>2327 - Lead Assessment Fund</b> Totals	Invoice Transactions 2	<u>\$116.50</u>



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Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount	
<b>Fund 2328 - Public Health Infrastructure</b>											
Department <b>301001 - Health - Administration</b>											
Account <b>705.06 - Professional Services Other Professional Services</b>											
10277 - PROTECH SECURITY INC.	302932	Monthly monitoring service for panic buttons in VS/WIC/N lobby	Edit		07/01/2018	07/31/2018	07/02/2018			65.85	
									Account <b>705.06 - Professional Services Other Professional Services</b> Totals	Invoice Transactions 1	<u>\$65.85</u>
Account <b>734.11 - Supplies Miscellaneous Office Supplies</b>											
43051 - SYNCB/AMAZON	PHEP Supplies	60457 8781 027661 4	Edit		07/10/2018	07/18/2018	07/18/2018			290.86	
									Account <b>734.11 - Supplies Miscellaneous Office Supplies</b> Totals	Invoice Transactions 1	<u>\$290.86</u>
Account <b>734.13 - Supplies Freight</b>											
43051 - SYNCB/AMAZON	PHEP Supplies	60457 8781 027661 4	Edit		07/10/2018	07/18/2018	07/18/2018			18.75	
									Account <b>734.13 - Supplies Freight</b> Totals	Invoice Transactions 1	<u>\$18.75</u>
									Department <b>301001 - Health - Administration</b> Totals	Invoice Transactions 3	<u>\$375.46</u>
									Fund <b>2328 - Public Health Infrastructure</b> Totals	Invoice Transactions 3	<u>\$375.46</u>



# Accounts Payable by G/L Distribution Report

G/L Date Range 06/21/18 - 07/18/18

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount	
Fund <b>2331 - Air Pollution (134)</b>											
Department <b>301001 - Health - Administration</b>											
Account <b>705.06 - Professional Services Other Professional Services</b>											
52018 - DWYER INSTRUMENTS INC	04538274	Air monitoring calibration equipment	Edit		06/11/2018	07/11/2018	07/02/2018			109.00	
9239 - TREASURER OF HAMILTON COUNTY	2nd Qtr PM 2.5	Weighing and analysis of PM2.5 filters - 2018	Edit		07/13/2018	07/18/2018	07/18/2018			1,376.00	
									Account <b>705.06 - Professional Services Other Professional Services</b> Totals	Invoice Transactions 2	<u>\$1,485.00</u>
Account <b>706.18 - Contract Service Car Wash</b>											
1597 - RED CARPET CAR WASH	Jun18 APC	2018 Car Washes, as need in 2018 - APC	Edit		06/30/2018	07/18/2018	07/18/2018			8.50	
									Account <b>706.18 - Contract Service Car Wash</b> Totals	Invoice Transactions 1	<u>\$8.50</u>
Account <b>713.12 - Utilities Electric</b>											
1366 - OHIO EDISON CO.	APC Electric	110 033 872 497	Edit		07/10/2018	07/31/2018	07/18/2018			64.23	
									Account <b>713.12 - Utilities Electric</b> Totals	Invoice Transactions 1	<u>\$64.23</u>
Account <b>713.13 - Utilities Telephone</b>											
51874 - VERIZON WIRELESS	9809709635	Cell phone service for 3 cell phones - APC 2018	Paid by Check # 636549		06/23/2018	07/15/2018	07/17/2018		07/17/2018	150.87	
									Account <b>713.13 - Utilities Telephone</b> Totals	Invoice Transactions 1	<u>\$150.87</u>
Account <b>734.10 - Supplies Postage</b>											
34429 - US POSTAL SERVICE	4-18 AP,	5-18 AP, 6-18 AP - APC Postage for 2018	Paid by Check # 636547		07/10/2018	07/10/2018	07/17/2018		07/17/2018	244.03	
									Account <b>734.10 - Supplies Postage</b> Totals	Invoice Transactions 1	<u>\$244.03</u>
Account <b>734.13 - Supplies Freight</b>											
1909 - THERMO ENVIRONMENTAL INST., INC.	431021	Monitoring equipment parts and supplies, as needed in 2018	Edit		06/29/2018	07/29/2018	07/12/2018			13.03	
1909 - THERMO ENVIRONMENTAL INST., INC.	431139	Monitoring equipment parts and supplies, as needed in 2018	Edit		07/02/2018	08/01/2018	07/18/2018			9.71	
36075 - TISCH ENVIRONMENTAL INC	00022631	Air monitoring equip. repairs & services, supplies as needed	Edit		07/11/2018	07/18/2018	07/18/2018			33.01	
39452 - UPS	E11A07258	E11A07278	Edit		06/23/2018	07/18/2018	07/18/2018			40.68	
									Account <b>734.13 - Supplies Freight</b> Totals	Invoice Transactions 4	<u>\$96.43</u>
Account <b>734.17 - Supplies Equipment (\$0.00 - \$999.99)</b>											
52018 - DWYER INSTRUMENTS INC	04538274	Air monitoring calibration equipment	Edit		06/11/2018	07/11/2018	07/02/2018			9.43	
									Account <b>734.17 - Supplies Equipment (\$0.00 - \$999.99)</b> Totals	Invoice Transactions 1	<u>\$9.43</u>
Account <b>734.57 - Supplies Machine Parts and Supplies</b>											
1909 - THERMO ENVIRONMENTAL INST., INC.	431021	Monitoring equipment parts and supplies, as needed in 2018	Edit		06/29/2018	07/29/2018	07/12/2018			3,114.00	



# Accounts Payable by G/L Distribution Report

G/L Date Range 06/21/18 - 07/18/18

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount	
Fund <b>2331 - Air Pollution (134)</b>											
Department <b>301001 - Health - Administration</b>											
Account <b>734.57 - Supplies Machine Parts and Supplies</b>											
21121 - GRAINGER	9811501163	Miscellaneous parts and supplies as need in 2018	Edit		06/07/2018	07/07/2018	07/18/2018			50.52	
1909 - THERMO ENVIRONMENTAL INST., INC.	431139	Monitoring equipment parts and supplies, as needed in 2018	Edit		07/02/2018	08/01/2018	07/18/2018			497.00	
36075 - TISCH ENVIRONMENTAL INC	00022631	Air monitoring equip. repairs & services, supplies as needed	Edit		07/11/2018	07/18/2018	07/18/2018			863.00	
									Account <b>734.57 - Supplies Machine Parts and Supplies</b> Totals	Invoice Transactions 4	\$4,524.52
Account <b>772.20 - Travel Registration/Tuition</b>											
11047 - TRAINING SERVICES INTERNATIONAL	23007	Asbestos Training for L. Morckel, J. Hupp and C. Grossman	Edit		06/22/2018	09/26/2018	07/02/2018			189.00	
									Account <b>772.20 - Travel Registration/Tuition</b> Totals	Invoice Transactions 1	\$189.00
Account <b>772.40 - Travel Meals, Lodging, Plane, etc.</b>											
2888 - CHRISTINA R. HENNING	Travel Reimb.	Polarized LIght Microscopy Course, 6/10/18-6/15/18, Westmont, IL	Paid by Check # 636083		06/27/2018	06/27/2018	07/05/2018		07/05/2018	240.17	
39909 - LINDA MORCKEL	Reimb. Travel	Polarized LIght Microscopy Course, 6/10-6/15/18, Westmont, IL	Paid by Check # 636094		06/27/2018	06/27/2018	07/05/2018		07/05/2018	508.97	
39909 - LINDA MORCKEL	Reimburse Travel	National Air Monitoring Conference, 8/12 - 8/17/18, Portland, OR	Paid by Check # 636094		06/27/2018	06/27/2018	07/05/2018		07/05/2018	292.41	
									Account <b>772.40 - Travel Meals, Lodging, Plane, etc.</b> Totals	Invoice Transactions 3	\$1,041.55
Account <b>773.43 - Lease and Rental Payments Other Rentals</b>											
51903 - AIRGAS, INC	9954273722	Gas Cylinder Rental for 2018	Edit		06/30/2018	07/30/2018	07/12/2018	07/06/2018		26.65	
									Account <b>773.43 - Lease and Rental Payments Other Rentals</b> Totals	Invoice Transactions 1	\$26.65
									Department <b>301001 - Health - Administration</b> Totals	Invoice Transactions 20	\$7,840.21
									Fund <b>2331 - Air Pollution (134)</b> Totals	Invoice Transactions 20	\$7,840.21



# Accounts Payable by G/L Distribution Report

G/L Date Range 06/21/18 - 07/18/18

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount	
<b>Fund 2354 - Solid Waste Disposal License</b>											
Account <b>201 - Accounts Payable</b>											
38997 - MATHESON TRI-GAS INC	17908214	Propane for Recycle Center	Edit		07/06/2018	08/05/2018	07/18/2018			(43.95)	
								Account <b>201 - Accounts Payable</b> Totals		Invoice Transactions 1	<u>(\$43.95)</u>
Department <b>307001 - Environmental Health Administration</b>											
Account <b>734.21 - Supplies Fuels</b>											
38997 - MATHESON TRI-GAS INC	17908214	Propane for Recycle Center	Edit		07/06/2018	08/05/2018	07/18/2018			43.95	
								Account <b>734.21 - Supplies Fuels</b> Totals		Invoice Transactions 1	<u>\$43.95</u>
								Department <b>307001 - Environmental Health Administration</b> Totals		Invoice Transactions 1	<u>\$43.95</u>
								Fund <b>2354 - Solid Waste Disposal License</b> Totals		Invoice Transactions 2	<u>\$0.00</u>
								Grand Totals		Invoice Transactions 114	<u><u>\$683,178.55</u></u>

\* = Prior Fiscal Year Activity



**Public Health**  
Prevent. Promote. Protect.

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Canton City Health District

**Board of Health Meeting**  
Monday, June 25, 2018 @ 12:00pm – Board Room  
**Resolutions for Approval**

1. 2018-06: Amendment of Section 207.18 of the Canton City Health Code
2. 2018-07: Addition of Section 205.10 of the Canton City Health Code
3. 2018-08: Abatement of Public Nuisances

## Resolution 2018-06

*A resolution amending section 207.18 of the Canton City Health Code, Vacations.*

**WHEREAS** section 207.18 of the Canton City Health Code outlines a vacation schedule for full time employees of the Board of Health; and,

**WHEREAS** the Board desires to update it vacation schedule for full time employees,

**BE IT RESOLVED** that section 207.18 of the Canton City Health Code be amended to read as follows:

### **207.18 VACATIONS.**

(a) All full-time employees are entitled to vacations according to the following schedule:

<u>Current Anniversary Date</u>	<u>Period of Vacation (Days)</u>
<del>Following completion of 90 day probationary period</del>	<del>One day for each full month following the completion of the probationary period until the end of the calendar year not to exceed a total of 5 days.</del>
<del>21-5</del>	<del>One day for each full month remaining in current calendar year (after 12 months of continued employment) but not to exceed 10.10</del>
<del>3-56-10</del>	<del>1015</del>
<del>6-1011-15</del>	<del>1520</del>
<del>11-1515-20</del>	<del>2025</del>
<del>16-2021 and Over</del>	<del>2530</del>
<del>21 and Over</del>	<del>30</del>

- (b) Notwithstanding anything contained in the foregoing schedule, all Board of Health employees who are entitled to more than thirty days vacation per year according to personnel policies effective as of the adoption of this section shall be entitled to continue to receive such current amount of vacations per year. (Resolution 2-1989; passed 7-17-89)
- (c) The immediate supervisor subject to approval of the Health Commissioner shall schedule vacations to conform to operating requirements and meet the employees' desires where practicable.
- (d) If the Health Commissioner instructs an employee not to report to work for any reason, such as inclement weather or lack of work, resulting in the loss of a scheduled work day, an employee may utilize that day as a vacation day, may use any accumulated compensatory time or may take the day without pay. (Resolution 2-1993; passed 6-28-93)
- (e) Vacation time should be used within the calendar year in which it was earned. However, up to ~~40~~5 vacation days (~~80~~40 hours) may be carried over into the next calendar year subject to approval by the Board of Health for extenuating circumstances. Vacation hours carried forward must be used by March 1. At no time may the vacation credit exceed the vacation time in subsection (a) plus ~~10~~5 days. Vacation time in excess of this total will be forfeited. (Resolution 2016-21; passed 11-28-16)
- (f) There shall be no payments for vacations in lieu of time off.
- (g) ~~Rehired employees and full-time~~Full-time employees with previous full-time or part-time Health Department service, except those receiving benefits from the Ohio Public Employees Retirement

System, may, with the approval of the Board of Health, receive vacation credit for such previous work. Employees with other service in a political subdivision in the State of Ohio may receive vacation credit for previous work subject to Board approval. Full-time employees hiring into the Board of Health who have retired from service from other political subdivisions within the State of Ohio may not transfer any accumulated vacation credit and may not obtain credit for their years of service prior to retirement for purposes of computing vacation, longevity or seniority for any purpose. (Resolution 2016-21; passed 11-28-16)

- (h) Layoff, involving full-time employees for a continuous period exceeding three years, constitutes a break in service and loss of credit for all previous work. If any employee is injured while on duty, he may retain credit for previous work until termination of the period for which statutory compensation is payable.
- (i) In the case of the death of an employee entitled to vacation, the unused vacation leave shall be paid in accordance with the Ohio R. C. 2113.04 or to his estate. (Res. 2-89. Passed 7-17-89.)  
(Amended Res. 2017-17. Passed 10-30-17.)

**BE IT RESOLVED** that this resolution is necessary for the operation of the Canton City Health District and that it becomes effective immediately upon passage.

**ADOPTED** by the Board of Health of the Canton City Public Health this **25<sup>th</sup>** day of **June, 2018**.

**APPROVED**

**DRAFT**

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President, Canton City Board of Health

**ATTEST**

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Secretary, Canton City Board of Health

Last Edit: 7/5/2018/JMA

## **Resolution 2018-07**

*A resolution adding section 205.10 of the Canton City Health Code, Non-Discrimination and Provision of Culturally and Linguistically Appropriate Services*

**WHEREAS** the Board of Health desires to provide services that do not discriminate and that are culturally and linguistically appropriate.

**BE IT RESOLVED** that section 205.10 be added to the Canton City Health Code to read as follows:

**205.10 Non-Discrimination and Provision of Culturally and Linguistically Appropriate Services.**

Canton City Public Health shall use the National Cultural and Linguistic Standards (CLAS) as the general guidelines for the provision of culturally and linguistically appropriate services.

Canton City Public Health shall not discriminate in the provision of any of its services on the basis of race, color, national origin, religion, sex, gender identity (including gender expression), sexual orientation, disability, marital status, family/parental status, or age.

Canton City Public Health shall assure the provision of health services that are culturally and linguistically competent, consumer-guided and community-based.

Every person or organization applying for a direct services contract with Canton City Public Health shall demonstrate an ability to deliver the services in a culturally and linguistically competent manner.

The Health Commissioner is responsible for monitoring compliance with this policy.

**BE IT RESOLVED** that this resolution is necessary for the operation of the Canton City Health District and that it becomes effective immediately upon passage.

**ADOPTED** by the Board of Health of the Canton City Public Health this **23<sup>rd</sup>** day of **July, 2018**.

**APPROVED**

**DRAFT**

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President, Canton City Board of Health

**ATTEST**

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Secretary, Canton City Board of Health

**Resolution 2018-08**

*A resolution by the Board of Health of the Canton City Health District, State of Ohio authorizing the certification to the Auditor of Stark County of costs and expenses for the purification and abatement of public nuisances.*

**BE IT RESOLVED BY** the Board of Health of the Canton City Health District that the President and Secretary of the Board on behalf of the Board of Health, be and are hereby authorized and directed to certify the attached list marked as exhibit A of costs and expenses for the purification and abatement of nuisances to the Stark County Auditor to be entered upon the tax duplicate for the subject properties to be a lien upon such land from the date of entry and to be collected as other taxes and assessments pursuant to sections 3707.01 and 3707.02 of the Ohio Revised Code.

**ADOPTED** by the Board of Health of the Canton City Health District this **23rd** day of **July, 2018**.

**APPROVED**

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President, Canton City Board of Health

**ATTEST**

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Secretary, Canton City Board of Health

## Exhibit A – Page 1

List of Properties for Certification to the Stark County Auditor  
for expenses related to the purification of the properties  
pursuant to section 3707.01 and 3707.02 of the Ohio Revised Code  
**April 1, 2018 – June 30, 2018**

Location/Parcel/Owner	Complaint No./Board Date/Completed Date	Cost
824 Plymouth Ct NW 208237 Jackie Lindberg, Et al	20160092 02/22/2016 4/4/18	212.23
1659 Shriver Ave NE 236950 Jerry Payne – Trustee / 1659 Shriver Ave Trust	SCF 3852041 12/18/2017 4/11/18	208.24
2737 Mahoning Rd NE 226791 Rhonda Ledford	SCF 4067948 02/26/2018 4/13/18	212.90
2531 Indiana Way NE 236896 Tracy Latham	SCF 3851952 12/18/2017 4/13/18	212.90
1119 Monnot Pl NW 213397 Shon Goodman	SCF 4192256 03/26/2018 4/18/18	209.61
2409 – 15 <sup>th</sup> St SW 226755 Edward Spangler	SCF 4056636 03/65/2018 4/18/18	209.61
1408 Maple Ave NE 200095 Chrystal Daugherty	20161388 11/28/2017 4/25/18	247.34
1718 – 5 <sup>th</sup> St SE 216676 Steve Filliez	SCF 3918145 01/22/2018 4/26/18	235.73
1811 – 5 <sup>th</sup> St SE 216439 Tommy Flowers - Estate	SCF 3918011 01/22/2018 4/26/18	235.73
502 Schwalm NE 214896 Vincent Hill	20140178 04/24/2014 4/26/18	235.73
1624 Miami Ct NE 235989 Stephen Filliez	20140236 03/24/2014 4/27/18	221.24
1021 Lippert Ave NE 222916 Carolyn Wong	SCF 4055078 02/26/2018 4/27/18	221.24

Total \$2,662.50

## Exhibit A – Page 2

List of Properties for Certification to the Stark County Auditor  
for expenses related to the purification of the properties  
pursuant to section 3707.01 and 3707.02 of the Ohio Revised Code  
**April 1, 2018 – June 30, 2018**

Location/Parcel/Owner	Complaint No./Board Date/Completed Date	Cost
1025 Walnut Ave NE 200167 Louie and Keti Gorgievski	20131166 04/28/2014 4/27/18	221.24
203 Warner Rd NE 216135 Steve Filliez	20170532 08/28/2017 5/1/18	279.94
502 Schwalm NE 214896 Vincent Hill	20140178 04/24/2014 4/26/18	226.24
814 Milton Ct NW 222435 Ohio Specialized Investments LTD	SCF 4265960 04/23/2018 5/8/18	195.99
1231 Warner Rd SE 244086 Sister Annette Ball	SCF 4284702 04/23/2018 5/10/18	223.70
2530 – 7 <sup>th</sup> St NE 219212 Patricia Barrino	SCF 4250251 04/23/2018 5/10/18	223.70
2521 – 3 <sup>rd</sup> St NE 213765 Premier Homes Inc	SCF 4272972 04/23/2018 5/10/18	223.70
533 – 23 <sup>rd</sup> St NW 214706 Billy Young and Taylor Merriner, Etal	SCF 4254610 04/23/2018 5/11/18	190.91
620 Smith Ave NW 218683 Vanetta Ruper	SCF 4214184 04/23/2018 5/11/18	190.91
508 Saylor Pl SW 10005448 Michael Maniscola and Jamie Gammel	SCF 4205042 04/23/2018 5/11/18	190.91
1228 McGregor Ave NW 225619 Harbor Portfolio VI LP	20131596 09/23/2013 5/11/18	190.91
1828 St. Elmo Ave NE 228345 Mary Roska	SCF 4198404 03/26/2018 5/14/18	237.35

Total \$2,595.50

**Exhibit A – Page 3**  
List of Properties for Certification to the Stark County Auditor  
for expenses related to the purification of the properties  
pursuant to section 3707.01 and 3707.02 of the Ohio Revised Code  
**April 1, 2018 – June 30, 2018**

Location/Parcel/Owner	Complaint No./Board Date/Completed Date	Cost
731 Union Ave SW 217010 Denver Turner II	20130419 05/20/2014 5/18/18	223.10
316 – 15 <sup>th</sup> St NW 230740 Irene Shurman	SCF 4294355 05/21/2018 6/14/18	200.61
926 Troy Pl NW 211502 Jeffrey and Tammy Carbenia	SCF 4333238 05/21/2018 6/14/18	200.61
622 Union Ave SW 215703 Kenneth and Phyllis Howell	SCF 4323526 05/21/2018 6/26/18	201.74
2737 Mahoning Rd NE 226791 Rhonda Ledford	SCF 4067948 02/26/2018 6/28/18	248.85
	<b>Total</b>	<b>\$1,074.91</b>
		<b>Overall \$6,332.91</b>



**Public Health**  
Prevent. Promote. Protect.

Canton City Health District

**Board of Health Meeting**  
Monday, July 23, 2018 @ 12:00pm – Board Room  
**Division Reports**

1. Medical Director
2. Nursing/WIC
3. Laboratory
4. OPHI/Surveillance – **No report**
5. THRIVE – **No report**
6. Environmental Health
7. Air Pollution Control
8. Vital Statistics
9. Fiscal
10. Health Commissioner
11. Accreditation Team – **No report**
12. Quality Improvement Team

## Indoor Vaping Statement

Whereas, there is recent concern in regard to the effects of electronic cigarettes and other vaping devices on the health of the general public and in particular children, it is necessary to recommend changes to our current regulations.

### Discussion

I have included several references to the known and unknown effects of second hand nicotine vapor on both adults and children.

To summarize, the effects of nicotine are deleterious to everyone, but especially to the neurologic development of children and adolescents. Electronic cigarette vapor contains nicotine as well as potentially toxic aerosolized flavoring agents. In addition, some carry toxic heavy metals. Whereas, long term studies have not been conducted on the chemical, some short term studies indicate potential permanent structural damage to the lungs. Also, studies do not yet show that these devices help in smoking cessation. The number of children using and being exposed to second hand vapors is rising significantly. Nicotine use in adolescence significantly increases the risk of lifelong addiction. The CDC has stated that there may be some potential benefit in assisting cessation in current smokers, but long term studies are lacking. They state that they are not safe for youth, young adults, pregnant women and adult who don't currently smoke. The surgeon general in a 2016 report felt these products are a major health concern. They suggested that policies should be made to prevent second hand inhalation of these aerosols indoors.

### Recommendation

Therefore, with the potential risk of secondhand e-cigarette vapors, it is recommended that all indoor locations that prohibit smoking under the Ohio Smoke-Free Workplace Act also ban the use of e-cigarettes and other aerosolized nicotine devices.

## Sources

Your Favorite E-Cigarette Flavor May Cause Permanent Lung Damage -

<https://www.healthline.com/health-news/your-favorite-e-cigarette-flavor-may-cause-permanent-lung-damage>

Many adults don't think exposure to vaping is bad for kids -

<https://www.npr.org/sections/health-shots/2017/05/25/530026958/many-adults-dont-think-exposure-to-vaping-is-bad-for-kids>

1 in 4 youths exposed to secondhand smoke from e-cigarettes, study shows -

<https://www.washingtonpost.com/news/to-your-health/wp/2017/03/31/1-in-4-youth-exposed-to-secondhand-smoke-from-e-cigarettes-study-shows/>

CDC E-Cigarettes and Young People: A Public Health Concern -

<https://www.cdc.gov/features/ecigarettes-young-people/index.html>

CDC electronic cigarettes bottom line -

[https://www.cdc.gov/tobacco/basic\\_information/e-cigarettes/index.htm](https://www.cdc.gov/tobacco/basic_information/e-cigarettes/index.htm)

FDA comment period on regulation of flavors in tobacco products ends 6/19/18 -

<https://www.federalregister.gov/documents/2018/03/21/2018-05655/regulation-of-flavors-in-tobacco-products>

Summary of state-wide e-cigarette laws -

<http://www.publichealthlawcenter.org/resources/us-e-cigarette-regulations-50-state-review/oh>

Indoor vaping bans in the US, includes 3 Ohio localities, 2 ban indoor vaping -

[https://en.wikipedia.org/wiki/List\\_of\\_vaping\\_bans\\_in\\_the\\_United\\_States#Indoor\\_bans](https://en.wikipedia.org/wiki/List_of_vaping_bans_in_the_United_States#Indoor_bans)

ODH e-cigarette resources -

<https://www.odh.ohio.gov/odhprograms/eh/quitnow/Tobacco/Resources/ECigs.aspx>

Tobacco 21 includes electronic cigarettes - <https://tobacco21.org/>

Tobacco21.org local partner - Chelsea Sadinskic - [sadinskic@starkhealth.org](mailto:sadinskic@starkhealth.org)

# Canton City Health Department

June 2018 Report (Meeting 7/23/18)

**NURSING DIVISION**

Jon Elias, M.D.  
Medical Director

Diane Thompson, R.N., M.S.N., DON  
Nursing Division

## CLINIC SERVICES

	# of Clinics	# Attending	YTD
Immunization Clinic	5	24	148
Tuberculosis (TB) Mantoux	8	7	58
Travel	4	26	126
S.T.I.	9	72	440
C.T.S.	4	10	29
Field/Outreach Testing		19	22
SWAP	5	196	741
SWAP Testing		2	6

## DENTAL SEALANT PROGRAM

	Students Screened	YTD Screened	Students Sealed	YTD Sealed
Dental Sealants	0	1598	0	909

## HIV TESTING

	Month	YTD	HIV+ Month	HIV+ YTD
Tests Performed	75	349	2	2
Results Given	75	344	2	2

## HIV INFECTION

	HIV (900) Month	AIDS (950) Month	HIV (900) YTD	AIDS (950) YTD
Canton City	5	0	6	2
Stark County*	2	0	8	1

\* excludes Canton City Residents

\*\* corrected

**HIV Infection includes all persons infected with HIV and/or symptomatic of HIV related disease. AIDS reports include only those who meet the CDC AIDS definition.**

**SPECIAL PROGRAMS**

	SESSIONS/VISITS/ CONTACTS		# ATTENDING	
	Month	YTD	Month	YTD
Nursing School Students/Physician Affiliations			0	20
STD/HIV Programs (Quest) – Goal 8 programs per year				
Communicable Disease Programs	0	0	0	0
Health Promotions / Fairs (Goodwill Parenting talks)	4	14	209	339
Immunization Action Plan – Maximizing Office Based Immunization Programs (MOBI) – Goal 11 per year	0	3		
Immunization Action Plan – Teen Immunization Education Sessions (TIES) – Goal 11 per year	0	8		
DIS Interviews and/or Visits	14	56		
Bureau for Children with Medical Handicaps (BCMh) and PHN Consultative Service Home Visits/Contacts [Goal – 90% of caseload will be contacted annually July 1st-June 30th]	2	29		

**WIC Division  
Monthly Caseload Report**

Assigned Caseload for Canton WIC FY17: 2,285

Assigned Stark Project Caseload FY16: 6,163

WIC Fiscal Year 2018 <i>October 2017 – September 2018</i>		
	Canton City	Total for Stark Project
October 2017	2,208	5,883
November 2017	2,196	5,775
December 2017	2,119	5,603
January 2018	2,147	5,596
February 2018	2,156	5,631
March 2018	2,164	5,574
April 2018	2,140	5,515
May 2018	2,152	5,560
June 2018	2,156	5,612

# Canton City Health Department

June 2018 (Meeting 7/23/2018)

**LABORATORY**

Program	Tests	Tests Positive	Proficiency Testing	YTD Samples Tested	YTD Samples Positive	YTD Proficiency Testing
<b>WATER:</b>						
Private	149	46	0	653	193	0
Public	34	1	0	260	32	21
Commercial	67	0	0	68	0	0
Other	0	0	0	0	0	0
<b>FOOD SERVICES:</b>						
Frozen Desserts	60	6	0	302	34	0
Other Exams	0	0	0	0	0	0
<b>CLINICAL:</b>						
Gonorrhea-smear	13	1	5	83	6	10
N.G.U.	13	7	0	83	52	5
Gonorrhea-culture	41	1	5	267	4	10
Oxidase Reflex	20	3	1	143	6	3
Culture Gram Stain Reflex	3	3	1	6	6	2
Sugar Confirmation Reflex	2	2	1	5	5	2
Gonorrhea-Gene amp.	50	3	5	321	7	10
Chlamydia-Gene amp.	50	5	5	321	30	10
Syphilis Serology Qualitativ	56	5	0	351	14	5
Syphilis Serology Quantitat	5	5	0	14	14	3
Candida	22	2	0	123	17	2
Gardnerella	22	12	0	123	51	2
Trichomonas	22	5	0	123	21	2
Pregnancy-urine	3	0	0	18	1	1
HIV screen	75	2	0	349	2	2
Blood Lead	0	0	0	4	0	4
<b>MISCELLANEOUS:</b>						
Pollen counts	20	20	0	53	53	0
Other Exams	0	0	0	0	0	6
Misc. (insects, etc.)	0	0	0	0	0	0

# Canton City Public Health

June Report (Meeting 7/23/2018)

ENVIRONMENTAL HEALTH (EH)

## Environmental Summary Numbers (Performance Management)

Summary Statistics	Cases Opened M / YTD	Cases Acknowledged M / YTD	Cases Closed M / YTD	Days took to Acknowledge M / YTD	Days took to Close M / YTD
Environmental Investigations	226 / 1095	218 / 981	185 / 1034	0.23 / 0.47	5.30 / 12.57
Animal Bite Investigations	28 / 152	28 / 88*	22 / 142	0.00 / 2.20	4.20 / 13.0

Summary Statistics	Tires, lbs M / YTD	# of Tires (estimated) M / YTD	HHW, lbs M / YTD	# HHW Customers M / YTD	E-Waste & Misc Metals, lbs M / YTD	Scrap Steel, lbs (Sanitation Bin) M / YTD	Commodity Sales M / YTD
Recycling Center	36,340 / 154,220	1817 / 7711	11,775 / 41,849	** / 688	8,550.00 / 54,254.40	12,260.00 / 52,130.00	\$1,038.26 / \$17,313.00

Summary Statistics	Plan Reviews Received M / YTD	Plan Reviews Approved M / YTD	Annual Inspection Goal	Monthly Inspection Goal	Inspections Completed M / YTD
Food Service Activities	3 / 8	1 / 6	980	82	86 / 181

### NOTES:

1. M / YTD = Monthly / Year To Date
2. \* Cases were being entered but not acknowledged originally because sanitarian entering the case was also the sanitarian handling the case.
3. \*\*At this time, Household Hazardous Waste (HHW) customer usage data is collected quarterly.
4. "Cases Opened" is a number from SeeClickFix.com complaint system for complaints logged and "Cases Acknowledged" indicates that we recognized that a complaint was assigned to EH or someone in EH.

# Canton City Health Department

June 2018 Report (Meeting 07/23/18)

AIR POLLUTION CONTROL

## AIR MONITORING:

### Summary of Air Monitoring Network

MONITORING TYPE	ATTAINMENT STATUS	# OF REQUIRED MONITORS	# OF OPERATING MONITORS	MONITORING LOCATION
Ozone	Attainment	3	3	Malone College; Brewster; Alliance
Carbon Monoxide	Attainment	1	1	Canton Health Department
PM2.5	Attainment	4	4	Canton Fire Station #8; Canton Health Department
PM2.5 Speciation	n/a	2	2	Canton Fire Station #8
PM10 / Manganese	n/a	0	1	Republic Steel
Lead	Undetermined	1	2	Republic Steel

- *Monitoring Network Details:*

- On 6/27/18, APC received the lead results from filters collected at the Republic Steel monitoring site in May 2018. Two high results (1.08 µg/m<sup>3</sup> on 5/11/18 and 3.00 µg/m<sup>3</sup> on 5/20/18) caused the 3-month rolling average for March 2018-May 2018 to equal 0.20 µg/m<sup>3</sup>, which exceeds the National Ambient Air Quality Standard (NAAQS) of 0.15 µg/m<sup>3</sup> for lead. The lead results for June 2018 were expedited and received on 7/3/18, which showed the values were back to normal levels. However, the 3-month rolling average for April 2018-June 2018 of 0.19 µg/m<sup>3</sup> for lead still exceeds the NAAQS. See the “Compliance Monitoring Details” section for further actions taken. All Republic Steel monitoring data is available on the Canton APC “Air Quality” website and for viewing and is updated monthly.

### Air Pollution Laboratory Report

#### *Air Quality Index (AQI) - Comparison of Monthly Data*

*AQI Value Ranges Per Category of Air Quality Conditions:*

*Good = 0-50; Moderate = 51-100; Unhealthy for Sensitive Groups = 101-150; Unhealthy = 151-200*

Data Type	June 2014	June 2015	June 2016	June 2017	June 2018
# of AQI Reporting Days	21	22	22	22	21
Highest AQI Value	65	94	92	119	84
# of Days in Good Category	18	20	10	13	14
# of Days in Moderate Category	3	2	12	8	7
# of Days in Unhealthy For Sensitive Groups Category	0	0	0	1	0
# of Days in Unhealthy Category	0	0	0	0	0

**Suspended Particulates PM2.5- Comparison of Monthly Averages\***  
**(in micrograms per cubic meter of air)**

Primary Standard Limits: Annual Arithmetic Mean = 12; Daily 24-hr Average = 35

\*Note: Due to data availability averages are reported for previous month

Location	May 2014	May 2015	May 2016	May 2017	May 2018
#1 Health Department	9	11.4	8.4	6.1	9.1
#15 Fire Station #8	9.5	12.8	9.2	6.9	10.0

## APC Compliance Monitoring Activities

**June 2018**

Activity	Month Totals						CYTD Totals					
	OB	Asb	HPF	NPF	Ot	Total	OB	Asb	HPF	NPF	Ot	Total
<i>INSPECTIONS</i>												
1. Full Compliance Evaluation (FCE) inspections			1	0		1			5	0		5
2. Site Visits conducted (non-complaint)	0		2	1	0	3	4		13	6	2	25
3. Performance tests observed			2	0		2			8	0		8
4. Opacity observations conducted			2	0	0	2			10	1	1	12
5. Anti-tampering inspections					1	1					0	0
<i>COMPLAINTS</i>												
6. Complaints received	24	0	6	1	0	31	90	6	17	13	10	136
7. Complaints investigated	24	0	6	1	0	31	84	6	17	11	9	127
<i>ENFORCEMENT</i>												
8. Warning actions taken	5	0	0	0	0	5	14	1	2	0	0	17
9. General NC enforcement actions taken	8	0	0	0	0	8	27	1	1	3	0	32
10. Significant NC enforcement actions taken	1	0	4	0	0	5	3	2	4	1	0	10
11. GNC Resolved without further action – Local	8	0	1	0	0	9	27	1	1	1	0	30
12. SNC Resolved without further action – Local	0	0	0	0	0	0	0	0	0	0	0	0
13. Enforcement Action Referral to OEPA for SNC	1	0	3	0	0	4	2	2	6	0	0	10
14. Final Enforcement Action Issued by OEPA/AGO	0	0	1	0	0	1	1	6	2	0	0	9

Abbreviations: OB = open burning; Asb = asbestos; HPF = High Priority facility; NPF = Non-high Priority Facility; Ot = Other; NC = Non-compliance, S = Significant, G = General

<b>Activity</b>	<b>Month Totals</b>		<b>CYTD Totals</b>	
<i>ASBESTOS</i>				
15. Demo/Renovation notifications received	15		84	
16. Demo/Renovation inspections performed	4		22	
17. Non-Notifier inspections performed	3		5	
18. Asbestos Landfill inspection performed	0		0	
<i>OPEN BURNING ISSUANCE</i>				
	Received	Issued	Received	Issued
19. Open Burning Notifications	1	1	3	3
20. Open Burning Permissions	0	1	6	6

**Summary of Inspection Goal Status for 2nd Quarter 2018**

<b>Activity</b>	<b>Quarter Totals</b>	<b>Quarter Goal</b>
1a. Full Compliance Evaluation (FCE) inspections at HPF	1	1
5. Anti-tampering inspections	0	1
18. Asbestos Landfill inspection performed	0	0
<i>ASBESTOS NOTIFICATION INSPECTIONS</i>		
15. Demo/Renovation notifications received	56	n/a
16. Demo/Renovation inspections performed	11	n/a
Asbestos notification inspection rate:	19.6%	15%

- *Quarterly Inspection Goals Status (Apr-Jun):* We achieved 100% of the quarterly goal for high priority facility inspections and asbestos landfill inspections. We did not achieve our goal for anti-tampering inspections due to increased workload of other higher priority items; we plan to complete this required inspection next quarter. We achieved 19.6% quarterly asbestos inspection rate, which is higher than the goal of 15%, so we anticipate to achieve the yearly goal.

**SIGNIFICANT COMPLIANCE MONITORING DETAILS:**

*Please see the APC Compliance Monitoring Activities tables on the previous page for the quantities of conducted activities. Below are details of any compliance monitoring activities with significant importance or impact.*

- 06/01/18: Linda Morckel sent a significant non-compliance Notice of Violation (NOV) letter to Luthi's Towing located at 4465 Manchester Ave SW, Navarre, for open burning large piles of waste segregated onsite from residential waste roll-off pickups containing plastics and building materials. This case was referred to Ohio EPA for further enforcement action.
- 06/04/18: Jaclyn Hupp and David Hampton witnessed the stack testing performed at Title V facility, American Landfill located at 7916 Chapel Street SE, Waynesburg. The testing was to demonstrate initial compliance with their new landfill gas flare emission unit's fuel and visible emissions limits. The test report is due on 07/04/18.

- 06/28/18: Jaclyn Hupp, Linda Morckel and Sam Norman witnessed the stack testing performed at FEPTIO facility, Hydrodec, located at 2021 Steinway Blvd, SE, Canton. The testing was to demonstrate initial compliance with their Thermal Oxidizer control device's VOC and organic HAP emissions limits and control efficiency requirements. The thermal oxidizer controls organic emissions from the oil refining plants and polishing columns. The test conducted was a retest of a test that was conducted in September 2016 that was determined to be invalid. There was a problem with the delivering of some equipment, so a second day of testing was scheduled at the last minute for 07/02/18. The test report is due on 07/28/18. The test results will be used to evaluate potential revisions to the permit limits to resolve their control equipment violations that started in 2015.
- 06/28/18: David Hampton sent a significant non-compliance NOV letter to FEPTIO facility, Resco Products, located at 6878 Osnaburg Rd, East Canton, for exceeding their short-term lb/ton SO<sub>2</sub> and HF emission limitations for the majority of 2017. However, their annual SO<sub>2</sub> and HF emission limitations were never exceeded. Resco was requested to submit an administrative modification permit application and conduct either air dispersion modeling or stack testing to resolve this violation. This case will be discussed with Ohio EPA to determine if further enforcement action is warranted.
- 06/29/18: On 6/27/18, APC was aware the May 2018 lead results from the Republic Steel monitoring site caused the 3-month rolling average for March 2018-May 2018 to exceed the National Ambient Air Quality Standard (NAAQS) for lead. APC immediately notified Ohio EPA and Republic Steel regarding the exceedance. On 6/29/18, Ohio EPA Director, Craig Butler, issued unilateral orders to Republic Steel ordering them to cease production of leaded steel until they investigate the cause of the exceedances, submit production records for the dates in question, and develop and implement an action plan to reduce emissions of lead. Republic Steel may resume leaded steel production upon approval of these documents by Ohio EPA. Upon resumption of leaded steel production, the orders require Republic Steel to have Canton APC perform ambient monitoring daily (instead of once every 3 days) for 30 days, conduct stack testing in 14 days, and install a video camera system for continuous monitoring of visible emissions from the lead source areas. Due to the high priority nature of this NAAQS exceedance, significant staff time has been devoted to the work with Ohio EPA to resolve this matter.
- June 2018: Four (4) separate air pollution complaints were received from the community regarding Title V facility, Republic Steel, located at 2633 8<sup>th</sup> St NE, Canton. Three of the complaint were investigated with a written discussion. One other complaint was of dust fallout on vehicle in which a sample was collected for analysis. During routine field work, visible emissions were noticed at the facility, so two (2) opacity observations was made using Method 9 on the visible emissions coming from the facility, both of which discovered violations. Three (3) significant non-compliance NOV letters were sent to Republic Steel on 06/08/18, 06/15/18, and 06/25/18 regarding the opacity, recordkeeping, and lead addition rate violations discovered since March 2018, including the two (2) opacity violations discovered in June 2018. These NOV's were referred to Ohio EPA to add the existing referred case for Republic Steel for further enforcement action.

### **PERSONNEL:**

- 06/11/18-06/15/18: Linda Morckel attended a week of intensive training in Polarized Light Microscopy at Hooke College of Applied Sciences, which is associated with The McCrone Group in Westmont, IL. This course provided Linda with resources and knowledge to help identify samples collected in association with air pollution complaints.
- 06/25/18: The Board of Health approved the promotion of Nathan Sobczak to APC Engineering Technician I effective 06/26/18.

**PERMITTING:****Facility Universe in Stark County (APC Jurisdiction)**

	<b>May 2018 End Balance</b>	<b>Facilities shutdown in June 2018</b>	<b>New Facilities in June 2018</b>	<b>Facilities changed type in June 2018</b>	<b>June 2018 End Balance</b>
# of Title V Facilities	20	0	+1	0	21
# of FEPTIO Facilities	20	0	0	0	20
# of NTV Facilities	181	0	0	0	181
# of PBR Facilities	282	0	0	0	282

**Summary of Permit Activity for June 2018**

	<b>Incoming</b>	<b>Outgoing</b>	
	<b>Applications Received</b>	<b>Draft Issued Permits</b>	<b>Final Issued* Permits</b>
TVPTI-Initial Installation	0	0	0
TVPTI-Ch31 Modification	0	0	0
FEPTIO-Initial Installation	0	0	0
FEPTIO-Ch31 Modification	0	0	0
NTVPTIO-Initial Installation	1	0	0
NTVPTIO-Ch31 Modification	0	0	0
<b>Total Installation Permits</b>	<b>1</b>	<b>0</b>	<b>0</b>
TVPTO-renewal	0	3	1
FEPTIO-renewal	0	0	0
PTIO-renewal	0	0	0
<b>Total-Renewals</b>	<b>0</b>	<b>3</b>	<b>1</b>
TVPTI - Admin Modification	4	0	2
TVPTO-APA/MPM/SPM	0	0	0
TVPTO-Initial	0	0	0
FEPTIO-Admin Modification	1	0	0
NTVPTIO-Admin Modification	0	0	0
<b>Total other permits</b>	<b>5</b>	<b>0</b>	<b>2</b>
PBR-Initial Installation	3	n/a	3
PBR-Replace Renewal	0	n/a	0
PBR-Other	0	n/a	0
<b>Total PBRs</b>	<b>3</b>	<b>n/a</b>	<b>3</b>

<b>GRAND TOTAL</b>	<b>9</b>	<b>3</b>	<b>6</b>
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\*Value of both final issued permits and canceled permits (permits no longer needed) combined.

## Summary of Permit Goals and Status for CYTD 2018

*Includes progress toward Strategic Plan goal*

	CYTD Final Issued* Permits	DAPC Yearly Issuance Goals
FEPTIO-Renewal (backlogged)~	1	6
NTVPTIO-Renewal (backlogged)~	3	12

\*Value of both final issued permits and canceled permits (permits no longer needed) combined.

~Only includes Backlogged permits, which means older than 6 months for FEPTIO/NTVPTIO-Renewals

	Processing complete; waiting for CO to issue	CYTD TVPTO Issuance Details				DAPC Yearly Issuance Goal
		Draft	PPP	PP	Final*	
TVPTO-Renewal~	1	3	2	3	2	11
TVPTO-Initial~	0	0	0	0	1	1

\*Value of both final issued permits and canceled permits (permits no longer needed) combined.

~Only includes Backlogged permits, which means older than 18 months for TVPTO-Renewals

	CYTD permits issued final*	CYTD permits issued on time	% of permits issued on time	Goal
% of Installation Permits issued final within 180 days	8	8	100%	100%
% of Admin Mod Permits issued final within 180 days	5	5	100%	100%

\*Value of both final issued permits and canceled permits (permits no longer needed) combined. This value does not include permits that were already older than 180 days as of 01/01/2018.

- Permit Issuance Goals Status:** This was a great month of Title V issuance. Ohio EPA has an internal goal for Canton to issue 9 Title V permits by July 1, 2018 which all staff members worked very hard toward achieving. The Marathon Refinery Title V permit renewal was issued Final in June 2018!!! This is a great accomplishment that has been several years in the making and achieves the USEPA and OEPA high priority goal of processing the last refinery permit in the State. The Countywide Recycling and Disposal Facility (Landfill) Title V permit renewal was issued PP in June 2018 which the 45-day USEPA comment period will end in August 2018, so we plan processing the Final issuance in August 2018. Both the U.S. Fiberglass and East Ohio Gas Robinson Station Title V permit renewals were issued draft in June 2018 which the 30-day public comment period will end in early August 2018, so we plan processing the PPP issuances in August 2018. The A.R.E. Accessories Title V renewal permit was completed and sent to CO for draft issuance; we anticipate they will complete their review and issue the permit draft in July 2018. Of the remaining 3 Title V renewal permits to issue by July 1, 2018, there are 2 which staff have processed nearly to completion which we hope to issue draft in the near future. The remaining 1 Title V permit is for Republic Steel which has more work to complete due to all the enforcement issues with them taking staff time. As for the NTV and FEPTIO backlogged renewal permits, these were a lower priority for staff to complete but some progress has been made. Terri has only 3 permit reviews on her to-do list for permits associated with the NTV/FEPTIO goals, which will need to be prioritized to get completed in the next couple months to maintain our performance.

**Summary of Final Issued Permits for 2nd Quarter 2018 Compared to Benchmarks**

	Final Issued Permits*		
	Canton	Benchmark-High: Toledo	Benchmark-Low: Portsmouth
TVPTI-Initial Installation	0	0	0
TVPTI-Ch31 Modification	0	0	0
FEPTIO-Initial Installation	0	0	0
FEPTIO-Ch31 Modification	0	0	1
NTVPTIO-Initial Installation	1	2	0
NTVPTIO-Ch31 Modification	0	0	0
<b>Total Installation Permits</b>	<b>1</b>	<b>2</b>	<b>1</b>
TVPTO-renewal	1	2	1
T4PTO-renewal	n/a	0	2
FEPTIO-renewal	0	1	0
NTVPTIO-renewal	2	3	0
<b>Total Renewals</b>	<b>3</b>	<b>6</b>	<b>3</b>
TVPTI - Admin Modification	9	3	1
TVPTO-APA/MPM/SPM	0	1	0
TVPTO-Initial	1	0	0
FEPTIO-Admin Modification	0	2	0
NTVPTIO-Admin Modification	0	2	0
<b>Total Other Permits</b>	<b>10</b>	<b>8</b>	<b>1</b>
<b>Total PBRs</b>	<b>5</b>	<b>3</b>	<b>0</b>
<b>GRAND TOTAL</b>	<b>19</b>	<b>19</b>	<b>5</b>

\*Value of both final issued permits and canceled permits (permits no longer needed) combined.

- Quarterly Benchmark Comparison:* We have two Benchmarks: Toledo, which is about the same size jurisdiction with more staff; and Portsmouth which is a slightly smaller jurisdiction with about the same staff. Our goal is to achieve performance at the same level as our high benchmark, but to never fall below our low benchmark. This quarter we have achieved our goal of being equal to our high benchmark. This is a slight decline in performance compared to the last quarter since last quarter we were above our high benchmark. However our performance is what we are aiming to achieve so we are on track. Our continued high performance is due to all staff focusing on their permit assignments, which was allowed since the FCE assignments for 2<sup>nd</sup> quarter were moved to 3<sup>rd</sup> quarter.

# Canton City Health Department

June Report 2018 (Meeting 07/23/2018)

VITAL STATISTICS

Certificates Issued	JUN 2018	2018 YTD	2017 YTD
Death Certificates Issued	551	3,705	3,523
Birth Certificates Issued	754	4,756	5,423

*Births Total Residents & Nonresidents	JUN 2018	2018 YTD	2018 YTD
Births	64	1,879	
Unmarried Parent Births	28	907	48%
Births to Mothers aged 14 and under	-	-	-
Births to Mothers aged 15 - 17	2	27	1%
Births to Mothers aged 18 - 19	1	109	6%
Births to Mothers aged 20 - 24	12	426	23%
Births to Mothers aged 25 - 29	21	631	34%
Births to Mothers aged 30 - 34	20	489	26%
Births to Mothers aged 35 - 39	6	161	9%
Births to Mothers aged 40 - 44	2	33	2%
Births to Mothers aged 45 and over	-	3	0

Deaths in Canton City	JUN 2018	2018 YTD	YTD Male	TYD Female
Total	128	961	53%	47%
Deaths aged 0 - 9	-	8	63%	38%
Deaths aged 10 - 19	2	5	80%	20%
Deaths aged 20 - 29	-	16	75%	25%
Deaths aged 30 - 39	3	17	65%	35%
Deaths aged 40 - 49	5	42	55%	45%
Deaths aged 50 - 59	19	94	48%	52%
Deaths aged 60 - 69	27	196	65%	35%
Deaths aged 70 -79	28	222	55%	45%
Deaths aged 80 and over	44	361	44%	56%

Based on the number of births and deaths registered for the month of June 2018.

**City of Canton**  
**Statement Of Cash Position**

Report Date: 06/30/2018

Fund	Beginning Balance	M-T-D Revenues	Y-T-D Revenues	M-T-D Expenses	Y-T-D Expenses	Unexpended Balance	Outstanding Encumbrances	Ending Balance
Fund Category: 1 - Governmental Funds								
Fund Type: 12 - Special Revenue Funds								
2312 - V.D. - I03 Gonorrhea (VD)	\$150,153.12	\$2,364.85	\$11,938.39	\$2,100.13	\$9,669.20	\$152,422.31	\$6,228.70	\$146,193.61
2313 - Local Health Dept Prev Support	\$214,129.06	\$0.00	\$37,034.46	\$5,464.28	\$31,060.83	\$220,102.69	\$3,637.48	\$216,465.21
2314 - Family Health (476)	\$2,161,606.47	\$94,849.92	\$219,573.39	\$259,894.49	\$1,618,452.79	\$762,727.07	\$997,487.26	(\$234,760.19)
2315 - HTLV Antibody (Aids)	\$5,572.32	\$0.00	\$0.00	\$0.00	\$0.00	\$5,572.32	\$2,873.90	\$2,698.42
2316 - WIC Supplemental Health - FY 77	\$348,725.92	\$108,859.47	\$668,629.51	\$97,087.04	\$619,315.87	\$398,039.56	\$71,538.41	\$326,501.15
2317 - Local Health Assess & Accred Fnd	\$1,784.46	\$7,500.00	\$15,138.24	\$115.34	\$4,806.04	\$12,116.66	\$0.00	\$12,116.66
2318 - Local Aids Prevention	\$375,355.68	\$38,546.83	\$157,142.32	\$20,781.18	\$141,486.19	\$391,011.81	\$85,215.05	\$305,796.76
2319 - Aids Home Health Care	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2320 - Nursing Clinic Activity Fund	\$394,653.58	\$9,817.22	\$98,455.64	\$9,514.96	\$58,562.79	\$434,546.43	\$2,019.90	\$432,526.53
2321 - Immunization Action Grant	\$87,783.17	\$16,688.04	\$83,201.17	\$4,446.51	\$69,737.68	\$101,246.66	\$4,026.36	\$97,220.30
2322 - Dental Sealant 132T Grant	\$124,143.54	\$2,716.00	\$33,823.00	\$3,049.59	\$38,559.86	\$119,406.68	\$15,661.12	\$103,745.56
2323 - Personal Responsibility Ed Pr Fd	\$55,231.00	\$29,000.00	\$101,500.00	\$9,285.52	\$63,454.56	\$93,276.44	\$587.80	\$92,688.64
2324 - STD Seroprevalence Grant	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2325 - Ohio Early Start	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2326 - Healthy Start	\$6,234.31	\$0.00	\$0.00	\$0.00	\$0.00	\$6,234.31	\$0.00	\$6,234.31
2327 - Lead Assessment Fund	\$21,710.53	\$735.75	\$2,677.50	\$0.00	\$658.08	\$23,729.95	\$424.21	\$23,305.74
2328 - Public Health Infrastructure	\$42,547.38	\$0.00	\$64,537.44	\$7,224.65	\$43,356.85	\$63,727.97	\$434.21	\$63,293.76
2329 - Smoke Free Ohio	\$19,207.41	\$0.00	\$1,215.00	\$0.00	\$163.22	\$20,259.19	\$0.00	\$20,259.19
2331 - Air Pollution (134)	\$650,449.35	\$13,005.00	\$348,327.67	\$48,537.28	\$367,089.93	\$631,687.09	\$52,966.83	\$578,720.26
2332 - Air Pollution (I35)	\$1,217.66	\$0.00	\$40,813.00	\$0.00	\$0.00	\$42,030.66	\$0.00	\$42,030.66
2335 - EARLY HEAD START	\$9,224.84	\$1,563.47	\$7,180.95	\$0.00	\$938.65	\$15,467.14	\$1,106.76	\$14,360.38
2351 - Food Service (055)	\$114,941.66	\$2,260.75	\$255,086.29	\$21,266.22	\$101,508.18	\$268,519.77	\$0.00	\$268,519.77
2352 - Private Water Supply	\$336.50	\$0.00	\$0.00	\$0.00	\$0.00	\$336.50	\$0.00	\$336.50
2353 - Swimming Pool	\$34,819.90	\$0.00	\$5,715.00	\$624.03	\$3,201.41	\$37,333.49	\$0.00	\$37,333.49
2354 - Solid Waste Disposal License	\$148,293.49	\$1,279.42	\$69,522.66	\$6,764.65	\$42,662.35	\$175,153.80	\$876.46	\$174,277.34
2355 - Infectious Waste Registration	\$5,172.40	\$0.00	\$0.00	\$0.00	\$0.00	\$5,172.40	\$4,757.07	\$415.33

City of Canton  
**Statement Of Cash Position**

Report Date: 06/30/2018

Fund	Beginning Balance	M-T-D Revenues	Y-T-D Revenues	M-T-D Expenses	Y-T-D Expenses	Unexpended Balance	Outstanding Encumbrances	Ending Balance
2356 - Tattoo Parlors	\$16,303.51	\$0.00	\$640.00	\$0.00	\$126.94	\$16,816.57	\$0.00	\$16,816.57
Fund Type 12 - Special Revenue Funds Subtotal:	\$4,989,597.26	\$329,186.72	\$2,222,151.63	\$496,155.87	\$3,214,811.42	\$3,996,937.47	\$1,249,841.52	\$2,747,095.95
Fund Category 1 - Governmental Funds Subtotal:	\$4,989,597.26	\$329,186.72	\$2,222,151.63	\$496,155.87	\$3,214,811.42	\$3,996,937.47	\$1,249,841.52	\$2,747,095.95
<b>Grand Total:</b>	\$4,989,597.26	\$329,186.72	\$2,222,151.63	\$496,155.87	\$3,214,811.42	\$3,996,937.47	\$1,249,841.52	\$2,747,095.95

City of Canton  
**Budget by Fund Category Report**  
 06/30/2018

Prior Fiscal Year Activity Included

Account Classification	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
<b>1 - Governmental Funds</b>									
<b>Revenue</b>									
52 - Licenses and permits	\$237,400.00	\$0.00	\$237,400.00	\$2,260.75	\$0.00	\$279,591.29	(\$42,191.29)	118%	\$326,873.25
53 - Intergovernmental revenue	\$3,417,336.00	\$0.00	\$3,417,336.00	\$301,868.58	\$0.00	\$1,785,396.76	\$1,631,939.24	52%	\$4,926,434.07
54 - Charges for services	\$261,700.00	\$1,323,512.00	\$1,585,212.00	\$36,552.39	\$0.00	\$154,890.32	\$1,430,321.68	10%	\$234,276.56
56 - Other misc revenue	\$0.00	\$0.00	\$0.00	(\$11,495.00)	\$0.00	\$2,273.26	(\$2,273.26)	+++	\$3,314.37
83 - Transfer in - from other fund	\$40,000.00	\$0.00	\$40,000.00	\$0.00	\$0.00	\$0.00	\$40,000.00	0%	\$40,000.00
84 - Advance in - from other fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$15,000.00
<b>Revenue Totals</b>	<b>\$3,956,436.00</b>	<b>\$1,323,512.00</b>	<b>\$5,279,948.00</b>	<b>\$329,186.72</b>	<b>\$0.00</b>	<b>\$2,222,151.63</b>	<b>\$3,057,796.37</b>	<b>42%</b>	<b>\$5,545,898.25</b>
<b>Expense</b>									
61 - Salary and benefits	\$1,891,435.00	\$10,444.00	\$1,901,879.00	\$138,531.38	\$0.00	\$891,642.10	\$1,010,236.90	47%	\$1,808,697.67
62 - Payroll fringes	\$861,623.00	\$7,841.00	\$869,464.00	\$50,344.14	\$0.00	\$291,467.84	\$577,996.16	34%	\$808,667.40
70 - Services	\$2,071,457.00	\$1,982,937.05	\$4,054,394.05	\$300,128.98	\$1,191,260.69	\$1,937,435.07	\$925,698.29	77%	\$1,628,280.67
71 - Utilities	\$6,220.00	\$3,266.42	\$9,486.42	\$532.11	\$4,832.96	\$3,126.46	\$1,527.00	84%	\$6,915.20
73 - Supplies	\$252,961.00	\$19,352.72	\$272,313.72	\$6,448.37	\$42,466.97	\$51,433.57	\$178,413.18	34%	\$194,171.01
74 - Refunds, claims and reimbursements	\$16,137.00	\$1,722.52	\$17,859.52	\$370.36	\$191.32	\$13,429.89	\$4,238.31	76%	\$14,640.27
75 - Capital Outlay	\$23,200.00	\$7,842.39	\$31,042.39	\$0.00	\$899.61	\$1,003.78	\$29,139.00	6%	\$26,528.15
77 - Other	\$65,850.00	\$10,658.65	\$76,508.65	(\$199.47)	\$10,189.97	\$25,272.71	\$41,045.97	46%	\$50,576.34
<b>Revenue Totals:</b>	<b>\$3,956,436.00</b>	<b>\$1,323,512.00</b>	<b>\$5,279,948.00</b>	<b>\$329,186.72</b>	<b>\$0.00</b>	<b>\$2,222,151.63</b>	<b>\$3,057,796.37</b>	<b>42%</b>	<b>\$5,545,898.25</b>
<b>Expenditure Totals:</b>	<b>\$5,188,883.00</b>	<b>\$2,044,064.75</b>	<b>\$7,232,947.75</b>	<b>\$496,155.87</b>	<b>\$1,249,841.52</b>	<b>\$3,214,811.42</b>	<b>\$2,768,294.81</b>	<b>62%</b>	<b>\$4,538,476.71</b>
<b>1 - Governmental Funds Net Totals:</b>	<b>(\$1,232,447.00)</b>	<b>(\$720,552.75)</b>	<b>(\$1,952,999.75)</b>	<b>(\$166,969.15)</b>	<b>(\$1,249,841.52)</b>	<b>(\$992,659.79)</b>	<b>\$289,501.56</b>		<b>\$1,007,421.54</b>
<b>Revenue Grand Totals:</b>	<b>\$3,956,436.00</b>	<b>\$1,323,512.00</b>	<b>\$5,279,948.00</b>	<b>\$329,186.72</b>	<b>\$0.00</b>	<b>\$2,222,151.63</b>	<b>\$3,057,796.37</b>	<b>42%</b>	<b>\$5,545,898.25</b>
<b>Expenditure Grand Totals:</b>	<b>\$5,188,883.00</b>	<b>\$2,044,064.75</b>	<b>\$7,232,947.75</b>	<b>\$496,155.87</b>	<b>\$1,249,841.52</b>	<b>\$3,214,811.42</b>	<b>\$2,768,294.81</b>	<b>62%</b>	<b>\$4,538,476.71</b>
<b>Grand Totals:</b>	<b>(\$1,232,447.00)</b>	<b>(\$720,552.75)</b>	<b>(\$1,952,999.75)</b>	<b>(\$166,969.15)</b>	<b>(\$1,249,841.52)</b>	<b>(\$992,659.79)</b>	<b>\$289,501.56</b>		<b>\$1,007,421.54</b>



# Budget by Account Classification Report

Through 06/30/18  
 Prior Fiscal Year Activity Included  
 Summary Listing

Account Classification	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
<b>Fund 1001 - General Operating</b>									
<b>REVENUE</b>									
Licenses and permits	.00	.00	.00	.00	.00	.00	.00	+++	.00
Intergovernmental revenue	25,000.00	.00	25,000.00	6,347.45	.00	24,967.14	32.86	100	19,920.38
Charges for services	447,100.00	.00	447,100.00	35,424.25	.00	228,862.90	218,237.10	51	446,940.70
Fines and forfeitures	.00	.00	.00	.00	.00	50.00	(50.00)	+++	.00
Other misc revenue	6,200.00	.00	6,200.00	164.36	.00	1,139.33	5,060.67	18	11,500.63
<b>REVENUE TOTALS</b>	<b>\$478,300.00</b>	<b>\$0.00</b>	<b>\$478,300.00</b>	<b>\$41,936.06</b>	<b>\$0.00</b>	<b>\$255,019.37</b>	<b>\$223,280.63</b>	<b>53%</b>	<b>\$478,361.71</b>
<b>EXPENSE</b>									
Salary and benefits	1,008,739.00	.00	1,008,739.00	68,913.09	.00	453,569.56	555,169.44	45	946,615.07
Payroll fringes	459,214.00	.00	459,214.00	78,847.84	.00	171,004.85	288,209.15	37	424,876.96
Services	117,493.00	14,126.51	131,619.51	3,619.52	42,780.56	57,362.84	31,476.11	76	99,405.25
Utilities	42,900.00	4,179.96	47,079.96	3,451.58	25,668.01	19,989.71	1,422.24	97	35,119.81
Inter-departmental charges	2,009.00	.00	2,009.00	.00	.00	2,009.00	.00	100	2,009.00
Supplies	68,100.00	5,983.54	74,083.54	2,350.61	22,481.94	25,893.42	25,708.18	65	56,512.29
Refunds, claims and reimbursements	274,050.00	(2,237.00)	271,813.00	350.00	44,122.50	103,444.82	124,245.68	54	265,715.46
Capital Outlay	.00	6,295.44	6,295.44	.00	.00	6,295.44	.00	100	.00
Other	10,747.00	1,740.45	12,487.45	460.50	1,767.55	6,383.30	4,336.60	65	10,619.94
Advance out - due to other fund	50,000.00	.00	50,000.00	.00	.00	.00	50,000.00	0	15,000.00
<b>EXPENSE TOTALS</b>	<b>\$2,033,252.00</b>	<b>\$30,088.90</b>	<b>\$2,063,340.90</b>	<b>\$157,993.14</b>	<b>\$136,820.56</b>	<b>\$845,952.94</b>	<b>\$1,080,567.40</b>	<b>48%</b>	<b>\$1,855,873.78</b>
<b>Fund 1001 - General Operating Totals</b>									
<b>REVENUE TOTALS</b>	<b>478,300.00</b>	<b>.00</b>	<b>478,300.00</b>	<b>41,936.06</b>	<b>.00</b>	<b>255,019.37</b>	<b>223,280.63</b>	<b>53%</b>	<b>478,361.71</b>
<b>EXPENSE TOTALS</b>	<b>2,033,252.00</b>	<b>30,088.90</b>	<b>2,063,340.90</b>	<b>157,993.14</b>	<b>136,820.56</b>	<b>845,952.94</b>	<b>1,080,567.40</b>	<b>48%</b>	<b>1,855,873.78</b>
<b>Fund 1001 - General Operating Totals</b>	<b>(\$1,554,952.00)</b>	<b>(\$30,088.90)</b>	<b>(\$1,585,040.90)</b>	<b>(\$116,057.08)</b>	<b>(\$136,820.56)</b>	<b>(\$590,933.57)</b>	<b>(\$857,286.77)</b>		<b>(\$1,377,512.07)</b>
<b>Grand Totals</b>									
<b>REVENUE TOTALS</b>	<b>478,300.00</b>	<b>.00</b>	<b>478,300.00</b>	<b>41,936.06</b>	<b>.00</b>	<b>255,019.37</b>	<b>223,280.63</b>	<b>53%</b>	<b>478,361.71</b>
<b>EXPENSE TOTALS</b>	<b>2,033,252.00</b>	<b>30,088.90</b>	<b>2,063,340.90</b>	<b>157,993.14</b>	<b>136,820.56</b>	<b>845,952.94</b>	<b>1,080,567.40</b>	<b>48%</b>	<b>1,855,873.78</b>
<b>Grand Totals</b>	<b>(\$1,554,952.00)</b>	<b>(\$30,088.90)</b>	<b>(\$1,585,040.90)</b>	<b>(\$116,057.08)</b>	<b>(\$136,820.56)</b>	<b>(\$590,933.57)</b>	<b>(\$857,286.77)</b>		<b>(\$1,377,512.07)</b>

# Canton City Health Department

June 2018 Report (Meeting 07/23/18)

QUALITY IMPROVEMENT

*On a quarterly basis, the Quality Improvement Committee provides a written update to the Board of Health as to the progress of QI Plan goals and objectives and completed QI project outcomes per the 2016-2017 QI Plan 800-015-P approved on 06/09/2016.*

## **PROGRESS OF QI PLAN GOALS AND OBJECTIVES:**

- *QI Goals with deadlines within 2<sup>nd</sup> quarter 2018 (01/01/2018-03/31/2018) due to extensions:*
  - Develop QIPT PDCA implementation structure for QIPT meetings due 06/30/2018:
    - The developed outline summarizing the structure was used for the QI projects conducted in 2017. Since the QI projects are still underway, the outline is still under evaluation to determine if any revisions are still needed.
    - EH has agreed to build a supplies cart out of recyclable materials from the Recycle Center to minimize costs. EH has not started this work yet. This will likely not be completed until end of 3<sup>rd</sup> quarter 2018.
    - Goal deadline extended to 09/30/2018.
  - Find free QI Tool training modules for QIPT members by 06/30/2018
    - The training documents available from LeanOhio were revised to fit CCHD needs. These training documents were used during QI projects conducted in 2017. Since the QI projects are still underway, the training documents are still under evaluation to determine if any revisions are still needed.
    - Goal deadline extended to 09/30/2018.
  - Develop and implement Performance Management System (PMS) due 06/30/2018
    - Assigned to the Accreditation Domain 9 Team. Domain 9 and CCHD decided that select strategic plan goals will be used as the performance management (PM) measures. The next step in developing the PM measures is to complete the strategic plan action plan, which was completed by the DLT and the revised Strategic Plan was approved by the Board of Health during their June 2018 meeting. The next step is to finalize the tracking of the PMS (assigned to Terri), and have the DLT members review/approve that system and start using it. The goal is to complete this by the end of July with approval during the August 1, 2018 DLT meeting.
    - Goal deadline extended to 09/30/2018.
  - Conduct advanced QI training for QIPT Consultant and any other interested staff by 06/30/2018.
    - Lake County HD hosted LeanOhio Boot Camp training for LHDs in NE Ohio on Jan 30-31 and Feb 6-7, 2018 in which 2 QIC members, Kim Koons and Chrissy Kardos, attended. The NACCHO grant funding was used to pay the travel expenses for this training.
    - LeanOhio Boot Camp training for LHDs was conducted on April 26-27 and May 3-4, 2018, in which the remaining 2 interested staff, Rob Knight and Linda Morckel, attended. The NACCHO grant funding was used to pay the registration and travel expenses for this training.

- Goal Completed 05/04/2018.
- Complete one QI project in an administrative area by 06/30/2018.
  - In January 2017, the QIC selected the Phone Answering and Routing (“phone”) project proposal to be a QI project in an administrative area. After the baseline data was collected 09/15/17-09/22/17, the Phone QI project team conducted another meeting on 09/29/17 in which the improvement strategies and plan were developed. The last of the improvement were finally implemented. The main phone line auto-attendant revisions were programmed by IT, rerecorded, and went live on 06/14/2018. The new EH phone line auto-attendant was programmed by IT, recorded, and went live on 06/27/2018. The website was updated with direct dial extension contact information on 06/27/2018. Now that all the improvements have been implemented, the improvement data needs to be collected and analyzed before the project is deemed complete. The data is planned to be collected the week of 07/16/2018-07/20/2018.
  - Goal deadline extended to 09/30/2018.
- Complete one QI project in a program area by 06/30/2018.
  - In January 2017, the QIC selected the Improving Immunization Clinic project proposal to be a QI project in a process area. The Immunization Clinic QI project team conducted seven (7) meetings during October and November 2017. Baseline data forms were developed and data was collected in November. The improvement strategies and plan were drafted and presented to the process owner, Diane Thompson on 12/07/17. Diane made the final improvement selections in December 2017 and asked for additional data collection for further consideration of the other improvement ideas. The final improvements selections were implemented in January 2018. The additional data collection event to determine other improvements was delayed due to staff turnover, but has since been conducted over several months and completed on 06/12/2018. The additional data needs analyzed to determine if further improvements are needed, which plans to be completed in 3<sup>rd</sup> quarter 2018. After all improvements are completed, the improvement data needs to be collected and analyzed before the project is deemed complete.
  - Goal deadline extended to 09/30/2018.

### **COMPLETED QI PROJECTS:**

No QI Projects were completed during the 2<sup>nd</sup> quarter 2018. As specified above, the goal is to have two QI projects completed by 06/30/2018, and progress has been made toward completion, but the projects need more time prior to completion, so the goal deadline has been extended until 09/30/2018.

### **QI PLAN EXPIRATION ACTIVITIES:**

Due to the 2016-2017 QI Plan expiring on 12/31/2017, several plan expiration activities are due to be completed by the QIC. The following summarizes those activities that weren't completed as of the 1<sup>st</sup> quarter 2018.

- Assess the 2016-2017 QI Plan Goals and Objectives completion
  - The QIC regularly assesses the goals and objectives completeness, but for the plan expiration, the QIC Chairperson prepared a summary of all the goals and their status. The QIC reviewed and discussed this summary during their 04/18/2018 meeting. A summary of this assessment is

included in the Annual QI Plan Effectiveness board report provided for the 05/21/18 Board of Health meeting. Activity completed.

➤ Compile QI Projects lessons learned

- The 2 QIC members who participated on the 2 QIPT documented their lessons learned. The QIC reviewed and discussed these during their 04/18/2018 meeting, which finalized the document. Activity completed.

➤ Evaluate the 2016-2017 QI Plan effectiveness against the effectiveness targets

- The QIC Chairperson prepared a summary of activities related to the effectiveness. The QIC reviewed and discussed this summary during their 04/18/2018 meeting. A summary of this assessment is included in the Annual QI Plan Effectiveness board report provided for the 05/21/18 Board of Health meeting. Activity completed.

➤ Develop the 2018-2019 QI Plan

- The QIC members are reviewing the 2016-2017 QI Plan to determine what revisions are needed and establishing new goals and objectives to accomplish in the 2018-2019 years to further develop a culture of QI at CCHD. This process involves using the information generated from the above activities, which are still in progress. The QIC hopes to have a draft of the 2018-2019 QI Plan ready for DLT review and approval no later than September 2018. Activity continued.



**Public Health**  
Prevent. Promote. Protect.

Canton City Health District

## June 2018 Travel

### Travel (NO expenses)

Name	Meeting description	Location	Date of meeting
Campbell, Kim	Pools & Camps - Drowning Prevention, HAB's, and Survey Training	Akron	07/18/2018
Campbell, Kim	Revised Food Inspection Form & Survey Methodology Training	Akron	07/18/2018
Catrone, Frank	AFIX Training	Columbus	07/09/2018
Catrone, Frank	MOBI Train the Trainer Training	Grove City	07/18/2018
Dria, Gus	Pools & Camps - Drowning Prevention, HAB's, and Survey Training	Akron	07/18/2018
Dria, Gus	Revised Food Inspection Form & Survey Methodology Training	Akron	07/18/2018
Frey, Alessandra	Introduction to Outbreak Investigations presented by ODH	Akron	07/31/2018
Gero, Brian	Revised Food Inspection Form & Survey Methodology Training	Akron	07/31/2018
Hall, Maria	Revised Food Inspection Form & Survey Methodology Training	Akron	07/18/2018
Henning, Christina	Attend Legionella Summit	Las Vegas	07/11, 07/12 & 07/13/2018
Knight, Robert	IPHIS/EDRS Training	Columbus	07/17/2018
Masters, Colton	OEHA Planning Meeting	Wadsworth	07/10/2018
McConnell, Patty	OEHA Planning Meeting	Wadsworth	07/10/2018
Miller, Dawn	United Health Foundation Maternal & Child Health Innovations	Columbus	07/17/2018
Miller, Marsha	MOBI Train the Trainer Training	Grove City	07/18/2018
Miller, Rick	Introduction to Outbreak Investigations presented by ODH	Akron	07/31/2018
Miller, Rick	Pools & Camps - Drowning Prevention, HAB's, and Survey Training	Akron	07/18/2018
Miller, Rick	Revised Food Inspection Form & Survey Methodology Training	Akron	07/18/2018
Morningstar, Amanda	Introduction to Outbreak Investigations presented by ODH	Akron	07/31/2018
Shaheen, Nejla	Revised Food Inspection Form & Survey Methodology Training	Akron	07/18/2018
Sobczak, Nathan	Meeting with Phil Half-Way to Columbus to Exchange Lead Filters	Lexington	07/02/2018
Thompson, Diane	Quarterly Ohio Public Health Association PNH Section Meeting	Columbus	07/20/2018

### Travel (WITH expenses)

Name	Meeting description	Location	Date of meeting	Fund and account
Allen, Christi	IPHIS/EDRS Training	Columbus	07/17/2018	1001 301001 77240
Adams, James	NACCHO Annual 2018	New Orleans	07/09-07/12/2018	1001 301001 77240
Hampton, David	APTI 455 Inspection of Gas Control Devices & Selected Industries	Columbus	07/16-07/18/2018	2331 301001 77240
Jones, Ron	Environmental Permitting in Ohio	Columbus	07/25-07/26/2018	2331 301001 77240 / 77220
Norman, Sam	APTI 455 Inspection of Gas Control Devices & Selected Industries	Columbus	07/16-07/18/2018	2331 301001 77240
Pitcher, Kathryn	Healthy Children's Project - Lactation Counseling Training	Akron	07/30-08/03/2018	2316 301001 77240
Safreed, Carl	Environmental Permitting in Ohio	Columbus	07/25-07/26/2018	2331 301001 77240
Sobczak, Nate	APTI 455 Inspection of Gas Control Devices & Selected Industries	Columbus	07/16-07/18/2018	2331 301001 77240